

Minutes  
Operations, Finance and Safety Committee  
Third Floor Conference Room, Gloucester City Hall  
Thursday, May 21, 2015

Present: Jim Bordinaro, Jim Caulkett, David McCauley, Patti Page

The meeting began at 4:00 PM. There were no oral communications.

The minutes of the 1/29/15 OFS meeting were accepted.

Agenda Review: The order of agenda items was changed.

The target spending percentages in the FY15 budget as of May 30 were reviewed. The Harbormaster identified the shifts that he made within budget categories to meet obligations. OFS approved the changes. The actual spending will come in very close to the budgeted expenses.

OFS discussed the need for \$8428 in unspent Seaport Council Funds to be used in partial payment (in combination with other funds listed below) for the handicapped-accessible gangway at the Solomon Jacobs Complex. This would enable access to the new floats and is a vital piece of the float system but a request needs to be made to the Department of Conservation and Recreation to enable this. OFS seeks prompt action on this project and will present the following two motions to the WWB at its June 2 meeting.

For motion 1, McCauley moved; Bordinaro second. Vote unanimous.

**OFS Motion 1: The OFS Committee urges the WWB to promptly request the Department of Conservation and Recreation to authorize the spending of \$8,428 of remaining Seaport Council funds for the purchase of a handicapped-accessible gangway for the Solomon Jacobs float systems.**

For motion 2, McCauley moved; Bordinaro second. Vote unanimous.

**OFS Motion 2: The OFS Committee requests that the WWB approve the use of \$8,428 in Seaport Council funds, \$6000 in funds from the Solomon Jacobs Capital Projects account and \$19,626 in BIG reimbursement funds to purchase a handicapped accessible gangway for the Solomon Jacobs float system.**

Jim provided OFS with an update on Solomon Jacobs Complex timelines and likely cost implications. With the full use of the Seaport Council funds and the full use of the BIG funds, the floats and gangway system bring us to being "90% operational" by Jim Caulkett's assessment. There are three secondary floats that we are not able to

purchase with these funds and they will be part of a Phase II application to the Seaport Council and BIG programs. Because of the major cost increases to National Grid for pier construction, it seems inadvisable for the WWB to approach National Grid to request to purchase these floats in lieu of rental for use by NG of floats.

The OFS is reserving \$22,500 in free cash/retained earnings for the WWB matching share for the Clean Vessel Act grant for the pumpout boat facilities. OFS is also setting aside \$6800 in free cash to cover the cost of the Magnolia Pier inspection, should the Ch.91 fund use for this purpose become problematic. With only \$34,359 in free cash available, little remains available to direct to the Solomon Jacobs Capital Account in anticipation of costs associated with Phase II (building renovation study and implementation, secondary float purchases). This situation exists despite a clear stated commitment by the WWB to the Solomon Jacobs Harbormaster Complex as the WWB's top priority.

While pleased that the most significant costs of Phase I have been covered, OFS is very concerned that there is so little money that can be directed to Phase II- including the very important aspect of providing matching funding and the reimbursement requirements of BIG funding. OFS urges the WWB to expedite the process of securing more funds through the Seaport Council so that another package of Seaport and BIG funds will become available to implement Phase II. OFS is working on a timeline to achieve this. Other funding options/transfers were discussed if little progress is made on this front but they might be problematic.

OFS discussed the status of the Magnolia Pier and what actions might be required. As currently planned, the Gloucester High School team will build the replacement float in the spring of 2016. Before anything else can happen there, an immediate inspection of the integrity of the pier is required. Jim has received a bid from the same contractor who will inspect the piers at St.Peters and Harbor Cove. OFS prepared a motion to be acted upon at the June 2 WWB meeting.

For motion 3, Bordinaro moved; McCauley second. Vote unanimous.

**OFS Motion 3: The OFS Committee requests that the WWB approve the expenditure of \$6800 in funds from the R/A Municipal Waterways Improvements and Maintenance (Ch.91) account (720000) for the cost of an inspection of the condition of the Magnolia Pier.**

There was no other business.

OFS did not set a June meeting date since its agenda depends on the outcome of several projects that are underway.

OFS adjourned at 5:25 PM.

Minutes prepared by David McCauley, Chairman