

# Minutes

**Public Facilities Committee  
Gloucester High School Guidance Department Conference Room  
Leslie O. Johnson Rd.  
Gloucester, MA 01930  
April 17, 2012**

**Present:** Patti Page, Phil Cusumano, Cate Banks, Jim Caulkett,

Chairperson Banks opened the meeting at 6:00 P.M.

**Item 1: Election of officers** On a motion of Phil Cusumano, seconded by Patti Page, Cate Banks was unanimously elected as Chairperson. On a motion of Cate Banks, seconded by Patti Page, Phil Cusumano was unanimously elected to the Vice Chairman position.

**Item 2: Establish Regularly Scheduled Meeting time and Place** The committee agreed that regular meetings would be held on the third Tuesday of each month at 6:00 P.M. Meetings are to be held in the Guidance Department Conference Room of the High School

**Item 3: Welcome of New Members with Discussion of Directives for this Committee**

Chairperson Banks welcomed Patti Page to the Waterways Board and to the Public Facilities standing committee. Banks then brought the committee members attention to Gloucester City Ordinance Chapter 10 Section 10-3 Authority and Responsibilities, paying particular attention to subsections (d), (f), (g), (i) and (j) as the sections that particularly fall to the Public Facilities standing committee. The committee discussed the different tasks that fall to this committee. Banks then moved to section 10-4, b Public Facilities standing committee. More discussion on what might be referred to this committee followed. Particular attention was paid to the list of three other representatives of the city who might be a part of this committee as needed. The committee agreed to ask for clarification on who these people should be and how they might be included.

**Item 4: Inner Harbor Mooring Grid Goals and Process** Chairperson Banks suggested that Jim Caulkett, with the initial help of Phil Cusumano, be in touch with John Bishop about getting his mooring grid software up and running in the Harbormasters office. The idea is to have Jim, and an assistant harbormaster, become familiar with this software while setting up a mooring grid for the inner harbor mooring field. The committee and Jim agreed that this was the best way to get started on gridding the mooring fields to maximize space. Jim and Phil will report to the Board at the next meeting about getting this process off the ground.

## **Minutes**

**Item 5 Report on Solomon Jacobs Future Float Design** The National Grid clean-up project for the area of the Harbormaster's office, float system, and Solomon Jacobs park was discussed with particular attention paid to the fact that the pier is to be removed and not replaced. National Grid is willing to discuss a new float system with the Harbormaster, Waterways Board and City Administration. Jim Caulkett and Cate Banks talked about various design ideas with the committee and explained that this project is a key part of operating a future launch boat to support the moorings and various visiting vessels to the harbor.

Meeting Adjourned at 7:35 P.M.

Respectfully submitted,

Cate Banks