



# City of Gloucester City Council

CITY HALL • GLOUCESTER • MASSACHUSETTS • 01930

Telephone 508-281-9722 Fax 508-281-8472

CITY COUNCIL

AND

CITY COUNCIL STANDING COMMITTEE

Ordinances & Administration

Monday, November 23, 2009 – 7:00 PM

Council Committee Room - First Floor

City Hall, 9 Dale Avenue

1. Appointments:

Community Preservation Committee:

William Dugan, Gloucester Housing Authority Representative TTE 02/14/2011

2. Memo from Principal Assessor, Nancy Papows re: Council Adoption of an ordinance  
Relative to CPA

3. Orders:

CC2009-046 (Grow) Amend Sec. 17 of GCO re: Civil Service Ballot Measure  
and Procedure for Selection of Chief of Police

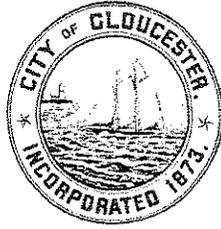
2. Other Business

COMMITTEE  
Councilor John "Gus" Foote, Chair  
Councilor Sefatia A. Romeo, Vice Chair  
Councilor Bruce Tobey

C: Mayor  
Jim Duggan  
Sarah Garcia  
Nancy Papows  
Suzanne Egan  
Chief Lane

09 NOV 20 AM 9:42  
GLOUCESTER, MA  
CITY CLERK

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



TEL 978-281-9700  
FAX 978-281-9738  
ckirk@ci.gloucester.ma.us

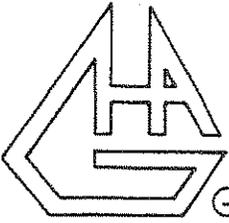
**CITY OF GLOUCESTER**  
OFFICE OF THE MAYOR

**Boards, Committees & Commissions:**

I am requesting that the City Council approve the following new appointment to the **Community Preservation Committee**:

**William Dugan – Gloucester Housing Authority representative (2 years – term to expire 2/14/2011)**

Included as **Enclosure 18** is a letter from Andrew Nickas, Chair-Gloucester Housing Authority.



Gloucester Housing Authority

P.O. Box 1599, Gloucester, MA 01931-1599 (978) 281-4770  
FAX 281-6945

October 16, 2009

Mayor Carolyn Kirk  
Gloucester City Hall  
9 Dale Avenue  
Gloucester, MA 01930

Dear Mayor Kirk,

I respectfully request your consideration of the Gloucester Housing Authority's Executive Director, William F. Dugan as our representative to the Community Preservation Committee.

Very truly yours,

GLOUCESTER HOUSING AUTHORITY

Andrew C. Nickas  
Chairman

CC: Sarah Garcia  
Community Development Director

City Hall  
Nine Dale Avenue  
Gloucester, MA 01930



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CITY OF GLOUCESTER  
OFFICE OF THE MAYOR

November 10, 2009

Mr. William Dugan  
Executive Director  
Gloucester Housing Authority  
259 Washington Street  
P. O. Box 1599  
Gloucester, MA 01931-1599

Dear Bill:

Thank you for agreeing to serve as the Gloucester Housing Authority's representative to the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their November 17, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration Subcommittee, and you will receive a notice from the Clerk of Committee's as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk  
Mayor

cc: Sarah Garcia, Community Development Director  
Enclosure  
CAK/c

# Memorandum

*To: Mayor Carolyn Kirk*  
*From: Nancy A. Papows, Principal Assessor *NP**  
*cc: Suzanne Egan, file*  
*Date: Tuesday, October 20, 2009*  
*Subject: Community Preservation Act Ordinance*

The Board of Assessors would like to request that the City Council adopt an ordinance relative to the recently enacted Community Preservation Act. The Act empowers the Board to approve or deny exemption applications without recourse to appeal, but does not provide for any specific deadline for the annual applications. The Board proposes that a deadline be created which matches the existing time frame for personal exemptions. An application deadline would avert potential abatement issues that could arise after a fiscal year has closed. Using the same deadline would maintain consistency and provide ample time to apply, as well as allow the same form and financial data used for income and asset based personal exemptions to be used for the CPA exemption. Please include this with the attached document in the Mayor's Report as an item to be placed on the next available O & A agenda. Thank you.

Be it enacted by the City Council assembled and by the authority of the same as follows:

**Chapter \_\_\_\_ Article \_\_\_\_ . Division \_\_ . COMMUNITY PRESERVATION ACT**

**Section \_\_\_\_ . Purpose**

The City of Gloucester adopted Mass. General Law Chapter 44B, section 1 et seq., the Community Preservation Act, which imposes a surcharge on real property. The Act authorizes the property owner to file an application for an exemption on the basis of certain criteria. In adopting MGL c. 44B, the City of Gloucester accepted the following exemptions: 1) for property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the City; and 2) for \$100,000 of the value of each taxable parcel of residential real property. The Act does not establish a deadline for filing the application. The City of Gloucester hereby establishes a deadline which matches the time restrictions for filing an exemption pursuant to MGL c. 59.

**Section \_\_\_\_ . Application Deadline**

An Application for an exemption from the Community Preservation Act surcharge shall be filed with the Board of Assessors by December 15 or 3 months after the actual bills are mailed for the fiscal year, whichever is later. An application shall be considered filed when (1) received by the assessors on or before the filing deadline, or (2) mailed by United States mail, first class, postage prepaid, to the proper address of the assessors, on or before the filing deadline, as shown by a postmark made by the United States Postal Service. All other procedures and deadlines for the consideration of the exemption shall be in accordance with the personal property exemption procedure as set forth in MGL c. 59.



**CITY OF GLOUCESTER 2009  
CITY COUNCIL ORDER**

**ORDER: #CC2009-046**  
**COUNCILLOR: Jason Grow**

**DATE RECEIVED BY COUNCIL: 11/17/2009**  
**REFERRED TO: O&A**  
**FOR COUNCIL VOTE:**

**Ordered** that the City Council amend Section 17 of the Code of Ordinances to reflect the results of and be consistent with the Civil Service ballot measure approved by the voters on November 3rd, 2009. Further it is ordered that the City Council amend Section 17, by providing a procedure by which the selection of Chief of Police is to be selected and approved and/or confirmed.

Councillor Jason Grow