



City of Gloucester City Council

CITY HALL • GLOUCESTER • MASSACHUSETTS • 01930
Telephone 508-281-9722 Fax 508-281-8472

CITY COUNCIL
AND
CITY COUNCIL STANDING COMMITTEE
Ordinances & Administration
June 8, 2009 – 7:00 PM
Council Conference Room, City Hall

1. Appointments and Reappointments:
 - a. **Council on Aging** Selma Ball (TTE 2/14/12)
Mariners Medal Committee Mark Standley, John Burlingham (TTE 2/14/13)
Board of Health Richard J. Sagall, M.D. (2/14/12)
EDIC Ellen Lufkin, Carolyn Stewart (2/14/12)
 - b. **Community Preservation Committee**
Ian Lane – Historical Commission Representative (2/14/12)
Robert Gulla – Conservation Commission Representative (2/14/12)
Sandra Dahl/Rohan – At Large (2/14/12)
David C. (JJ) Bell – At Large (2/14/12)
Dorothy Martins – GHA Representative (2/14/11)
Karen Gallagher – Planning Board Representative (2/14/11)
Scott Smith – At Large (2/14/11)
Daniel Morris – Parks and Recreation Representative (2/14/10)
Stacy Randell – At Large (2/14/10)
2. Order 2009-021 (Ciollino/Foote) Amend GCO Sec. 22-287 re: 186 Main Street.
3. Amend GCO Sec. 22-283 Main Street Bus Parking Zone (*sent back from CCM 6/2*)
4. Memo from Community Development Dir re: Ordinance to create Open Space Comm
5. City Clerk's job description. (*cont from 5/11*)

COMMITTEE
Councilor John "Gus" Foote, Chair
Councilor Sefatia A. Romeo, Vice Chair
Councilor Bruce Tobey

C: Mayor
Jim Duggan
Beverly Saunders
Appointees
Gregg Cademartori
Sarah Buck
Beverly Saunders
Bob Ryan
Bob Hastings
John Orlando

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 11, 2009

Mrs. Selma Bell
2 Shapley Road
Gloucester, MA 01930

Dear Mrs. Bell:

Thank you for your interest in serving on the Council on Aging. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

Your letter of interest will be forwarded to the City Council for their meeting of May 19, 2009. Your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

Enclosure
CAK/c

April 15, 2009

RECEIVED

APR 15 2009

Mayor's Office

Dear Carolyn,

Having attended the Board meeting of the Council on Aging yesterday and being informed that several vacancies exist, I am writing to request that I be appointed to fill one of these positions.

Selma Bell

2 Shapley Rd.

Gloucester, Ma. 01930

SELMA R. BELL
(Mrs. Bradley H.)
Shapley Road
Gloucester, Mass. 01930
(617) 283-6033

EDUCATION

M. Ed. 1976 Tufts University, Department Child Study (Spec. Ed.)
Graduate Courses Northeastern Univ., Gordon College
(Reading; Special Ed.)
B. S. 1948 Lesley College, Department Elementary Education

CERTIFICATION

Moderate Special Needs
Reading Specialist
Elementary Principal
Elementary Teacher

PROFESSIONAL EXPERIENCE

1976- Principal Pigeon Cove School, Rockport, Mass. (Gr. K-1)
Teacher Grade 1
1975 Organizer/Chairperson Cape Ann Reading Diagnostic Center,
Manchester, Mass.
1971-1975 Principal George Tarr School, Rockport, Mass. (Gr. K-2)
Teacher Grade 2
1971-1972 Director ESEA Title 1, Rockport, Mass.
1969-1971 Principal Community School, Rockport, Mass. (Gr. K-6)
Teacher Grade 2
1965-1968 Teacher Grade 1
1948-1950 Teacher Grade 2, Union School, Bedford, Mass.

PROFESSIONAL ACTIVITIES

Grant Recipient U.S. Bureau of Educationally Handicapped - Fellowship Program
for Teachers of Young Children with Special Needs
Member 766 Core Evaluation Process Advisory Committee - Massachusetts
Department of Education
Member Review Panel "Model Resource Room" - Council for Exceptional
Children
Member Program Audit Team - ESEA Title III Learning Problems Laboratory
Ware, Mass.

Seima R. Bell

Chairperson Open Education Workshops - Groton Public Schools, Groton, Mass.
Member Organization Team, Massachusetts Child Search - Representing Mass.

Department of Education

Author Pre-School Screening Program Rockport, Mass.

Certified Trainer, National Reading Committee, Tutor Training Program

Member Steering Committee, New England Kindergarten Conference,
Cambridge, Mass.

Participant, National Council of Teachers of Mathematics, 55th Meeting
Boston, Mass.

MEMBERSHIPS

New England Coalition of Educational Leaders

International Reading Association

National Council of Teachers of Mathematics

New England, Massachusetts Reading Associations

26 Linden Road
Gloucester, MA. 01930-1651
April 21, 2009

Honorable Mayor Carolyn Kirk
City Hall
9 Dale Avenue
Gloucester, MA. 01930

RECEIVED

APR 21 2009

Mayor's Office

Dear Mayor Kirk:

At the present time the City of Gloucester Mariners Medal Committee is short one member due to the death of Cmdr. Fred Brown. As you can see from the accompanying letter from State Senator Bruce Tarr the committee has before it a request that it consider the award of the medal to Capt. Richard Phillips and Capt. Shane Murphy of the ship Maersk Alabama which was recently hi-jacked off of the coast of Somalia. Their actions combined with that of their crew were instrumental in the saving of the vessel, all personnel, and the entire cargo.

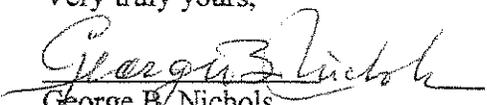
I feel that having a full committee of Mariners Medal committee members would be very beneficial in determining the decision of whether or not to award the Medal to these two mariners.

Therefore I heartily recommend to you and request that you seriously consider appointing Mr. Mark Standley to the committee to fill the now existing vacancy.

Mr. Standley is a local resident, is a Vice President of Bomco Inc. manager of sales and marketing, and is also a recipient of the Mariners Medal received for the rescue of a number of passengers from a sinking charter fishing boat in Block Island Sound several years ago. I feel quite strongly that My Standley would be a valuable member of the Medal Committee.

Mr. Standley's address is Mark L. Standley, Studio Road, Gloucester, MA.
01930 Tel. 978-283-5194,

Very truly yours,


George B. Nichols
Chairman

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 11, 2009

Mr. Mark L. Standley
Studio Road
Gloucester, MA 01930

Dear Mr. Standley:

George Nichols, Chairman of the City of Gloucester **Mariners Medal Committee**, has informed me of your interest in serving on the committee. I am pleased to appoint you to a four year term on the committee and I have issued you a 90-day temporary appointment to serve on the committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

Your appointment will be forwarded to the City Council for their meeting of May 19, 2009 and will be referred out to the Ordinance and Administration Committee. You will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Thank you again.

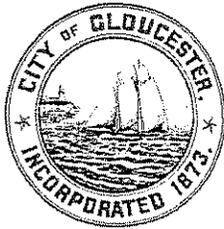
Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: George Nichols, Chair-Mariners Medal Committee
Enclosure
CAK/c

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 11, 2009

Mr. John Burlingham
36 Concord Street
Gloucester, MA 01930

Dear Mr. Burlingham:

I am pleased to reappoint you to a four year term on the **Mariners Medal Committee**. Your reappointment will be sent to the City Council for their meeting of May 19, 2009 and will be referred out to the Ordinance and Administration subcommittee. You will receive a notice from the Clerk of Committees as to the date on which your reappointment will be discussed by the committee.

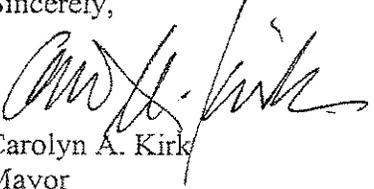
I have issued you a 90-day temporary appointment. Please report to the City Clerk's office to pick up your appointment card (*copy attached*) and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

Should you have any questions or if you require any further information, please do not hesitate to contact my office.

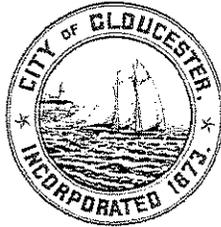
Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: George Nichols, Chair-Mariners Medal Committee
Enclosure
CAK/c

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-9738
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CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 12, 2009

Richard J. Sagall, M.D.
35 Starknaught Heights
Gloucester, MA 01930

Dear Doctor Sagall:

Thank you for your interest in serving on the **Board of Health**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office to pick up your appointment card (*copy enclosed*) and be sworn in at your earliest convenience.

Your letter of interest will be forwarded to the City Council for their meeting of May 19, 2009. Your appointment to the Board of Health will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is written in a cursive style.

Carolyn A. Kirk
Mayor

cc: Jack Vondras, Director of Public Health
Joe Rosa, Chair, Board of Health

Enclosure
CAK/c

Richard J. Sagall, M.D.
35 Starknought Heights
Gloucester, MA 01930

May 11, 2009

Carolyn Kirk, Mayor
9 Dale Ave.
City of Gloucester
Gloucester, MA 01930

RECEIVED

MAY 12 2009

Mayor's Office

Dear Mayor,

I am writing to express my interest in serving as a member on the Board of Health. My wife and I moved to Gloucester approximately 2.5 years ago. We have fallen in love with the City. I am interested in giving back to the city and believe my background and experience make me a good candidate for the Board.

I spent nearly 20 years in Bangor, ME, where I practiced family medicine and occupational medicine. While there I served on two city boards:

- City Nursing Home Board - The city ran a nursing home and I was on the board that provided oversight for 6 years (2 terms - the limited allowed).
- Zoning Board of Appeals - I was on this board for approximately 4 years and served as chairperson for 1 year. I resigned when we moved to Philadelphia.

In Philadelphia I practiced occupational medicine and occupationally-related drug abuse testing. While in Philadelphia I was involved in the local neighbor association. We lived there for around 8 years and then decided we were ready for a change. My wife had visited her sister, a Gloucester resident, a number of times and really liked the city. So we decided to move here.

I stopped treating patients about 4 years ago. I currently divide my time between running NeedyMeds and publishing Pediatrics for Parents:

- NeedyMeds - A 13 year old non-profit that has information on programs that help those who can't afford their medications or healthcare costs. All our information is free, easy to access, and free. Our website, www.needy meds.org, is visited by 12,000 people each workday. Our office is at 32 Pleasant St. We have 4 employees working in the office and another two out of state.
- Pediatrics for Parents - A children's health newsletter that has a total circulation of nearly 250,000. It has been published for over 25 years.

Feel free to contact me if you have any questions or need more information.

Thanks,

Rich

Rich

Voice: 978-282-3268
FAX: 419-858-7221
email: rich.sagall@pobox.com

The General Laws of Massachusetts

EDIC

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PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE XVII. PUBLIC WELFARE

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CHAPTER 121C. ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATIONS

Chapter 121C: Section 3. Economic development and industrial corporation; authority to organize; consolidations; members of board of directors; surety bonds; compensation and reimbursements

Section 3. There is hereby authorized in each municipality in the commonwealth the organization of an economic development and industrial corporation, a public body politic and corporate, hereinafter referred to as the corporation. No such corporation, however, shall be organized, transact any business, employ any personnel or exercise any powers until the city council with the approval of the city manager, in a city having a Plan D or Plan E form of charter, or with the approval of the mayor in any other city, or a town at an annual town meeting or a special town meeting called for the purpose, shall by vote declare a need for such a corporation because unemployment or the threat thereof exists in the city or town or that security against future unemployment and lack of business opportunity is required and that attracting new industry into the municipality and substantially expanding existing industry through an economic development project or projects financed under this chapter and implemented by such a corporation would alleviate the unemployment and lack of business opportunity problems.

In the event that two or more municipalities wish to consolidate their economic development and industrial corporations, each such municipality desirous of such a consolidation shall so vote as a city or town in the manner hereinbefore described. Such a vote may be made at the same time as the vote to organize the corporation or may be made at a time subsequent thereto.

There shall be seven members of the board of directors of the corporation who shall be appointed by the municipality. At least one member shall be experienced in industrial development, one in financial matters, one in real estate matters, one in municipal government, at least one member representative of low income people who shall be chosen from a list of three submitted by the regional or local community action agency or, where there is no such agency, from a list of three submitted by the department of housing and community development. The appointing municipality shall designate one of the seven members as chairman and another as vice-chairman. Each of the seven members shall be sworn to the faithful performance of his official duties as a director of the corporation. A majority of the seven directors shall constitute a quorum for the transaction of any business, but the action of a majority of the entire board shall be necessary for any transaction. For the purposes of section eleven A of chapter thirty A of the General Laws, the corporation shall be deemed to be an authority established by the general court to serve a public purpose in the commonwealth. Of the members of the corporation first appointed, two shall be appointed to serve for one year from the first day of July in the current year, two for two years from said date, and three for three years from said date. Upon the expiration of the term of office of any such member, or of any subsequent member, his successor shall be appointed in like manner for a term of three years. In the event of a vacancy in the office of a member, his successor shall be appointed in like manner to serve for the unexpired term. Unless reappointed, no member of the corporation shall hold office after the expiration of his term; and the appointment of a successor to any

person whose term has expired shall be for the remainder of the term which would have begun at such expiration if the successor had then been appointed.

Any member may be removed by the municipality for malfeasance, misfeasance, or wilful neglect of duty, but only after reasonable notice and a public hearing, unless the same are in writing expressly waived, and after approval by MOBD. For purposes of chapter two hundred sixty-eight A of the General Laws, the members of the corporation shall be deemed to be special municipal employees.

Before the issuance of any bonds under the provisions of this act, each member of the corporation shall execute a surety bond with a surety company authorized to transact business in this commonwealth as surety, in the penal sum of fifty thousand dollars conditioned upon the faithful performance of the duties of his office, each such surety bond to be approved by the legal counsel of the municipality and filed in the office of the state secretary. The members of the corporation shall receive no compensation for the performance of their duties hereunder, but each member shall be reimbursed for expenses actually incurred in the performance of his duties. Every such reimbursement shall be open to public inspection from and after the requisition therefor.

The General Laws of Massachusetts

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PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE XVI. PUBLIC HEALTH

CHAPTER 111. PUBLIC HEALTH

CITY AND TOWN BOARDS OF HEALTH

Chapter 111: Section 26. Boards of health in cities; membership; appointment; removal; compensation

Section 26. In each city, except as hereinafter provided, the board of health shall consist of three persons, one of whom shall be a physician. No one of them shall be a member of the city council. One member shall be appointed in January of each year for three years from the first Monday of the following February. Unless otherwise provided in the city charter, the members shall be appointed by the mayor, subject to confirmation by the board of aldermen, and may be removed by the mayor for cause, and vacancies shall be filled by appointment for the residue of the unexpired term. Members of the board shall receive such compensation as the city council may determine. Boards of health in towns shall be chosen as provided in chapter forty-one. This section shall not apply to any city in which a different type of organization is authorized by special legislative act or by the acceptance of sections twenty-six A to twenty-six E, inclusive.

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(Code 1970, § 2-187)

State law reference(s)--Selection of board chairman, M.G.L.A. c. 41, § 24.

Sec. 2-417. Duties of secretary.

The secretary of the board of assessors shall keep a full and complete record of the doings of the board, and shall have in his custody the official records to be kept by assessors and he likewise shall perform the duties required of a secretary of a board of assessors by law or as may be required by the commissioner of the department of revenue of the commonwealth.

(Code 1970, § 2-188)

State law reference(s)--Selection of secretary, M.G.L.A. c. 41, § 24.

Sec. 2-418. Books and records.

The board of assessors shall cause to be carefully protected and preserved all books, records and papers belonging to the assessor's department and a detailed and accurate record in permanent form shall be kept relating to all the official acts of the board of assessors.

(Code 1970, § 2-189)

Secs. 2-419--2-424. Reserved.

DIVISION 3 BOARD OF HEALTH*

*State law reference(s)--City and town boards of health generally, M.G.L.A. c. 111, §§ 26--32.

Sec. 2-425. Composition; appointment, term and removal of members.

The board of health shall consist of five (5) members all of whom shall be appointed by the mayor, subject to the approval of the city council, staggered terms of three (3) years each.

(Code 1970, § 2-297; Ord. No. 4-1991, § 1, 2-26-91)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 26.

Sec. 2-426. Members not compensated.

Members of the board of health shall receive no compensation for their services.

(Code 1970, § 2-298)

State law reference(s)--Members of board of health to receive such compensation as council determines, M.G.L.A. c. 111, § 26.

Sec. 2-427. Selection of chairman.

The board of health shall organize annually by the selection of one (1) of its members as chairman.

(Code 1970, § 2-299)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-428. Rules and regulations.

The board of health may make rules and regulations for its own government and for the government of its officers, agents, and assistants.

(Code 1970, § 2-303)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-429. Appointment of physician to take and examine cultures and school physician.

The board of health may appoint a physician to the board, who shall take and examine all cultures, and shall appoint a school physician, neither of whom shall be a member of the board. Such physicians shall hold their offices according to the provisions of the civil service laws and regulations governing such offices.

(Code 1970, § 2-300)

Cross reference(s)--Duty of school physician relative to vaccination of pupils, § 18-4.

State law reference(s)--Appointment of physician to board, M.G.L.A. c. 111, § 27; appointment of school physician, M.G.L.A. c. 71, § 53.

Sec. 2-430. Employment of clerk and other assistants.

The board of health may appoint a clerk according to the provisions of the civil service laws and regulations governing such an office, which clerk shall not be a member of the board. The board may also employ the necessary officers, agents and assistants to execute the health laws and the board's regulations.

(Code 1970, § 2-301)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Sec. 2-431. Compensation of clerk and assistants.

The board of health may fix the salaries or compensation of its clerk and other agents and assistants.

(Code 1970, § 2-302)

State law reference(s)--Similar provisions, M.G.L.A. c. 111, § 27.

Secs. 2-432--2-439. Reserved.

DIVISION 4. COUNCIL FOR THE AGING**Sec. 2-440. Established; composition; appointment and terms of members.**

There is hereby established a council for the aging consisting of the director of public works, the chairman of the board of health, or their respective representatives, and not less than three (3) nor more than seven (7) additional members appointed by the mayor from the voters and residents of the city. Appointees shall serve staggered terms of three (3) years, commencing at the date of the appointment.

(Code 1970, § 2-343; Ord. of 2-22-77, § 1; Ord. of 5-27-86, § 1)

State law reference(s)--Municipal authority to establish council for the aging, M.G.L.A. c. 40, § 8B.

Sec. 2-441. Members not compensated.

The members of the council for the aging shall serve without compensation.

(Code 1970, § 2-344)

Sec. 2-442. Designation of chairman.

The chairman of the council for the aging shall be elected for a two-year term by vote of the membership.

(Code 1970, § 2-345; Ord. No. 25-1996, § J, 4-18-95)

Sec. 2-443. Supervision.

The council for the aging shall be under the administrative supervision of the mayor.

(Code 1970, § 2-346)

Sec. 2-444. Duties.

It shall be the duty of the council for the aging to carry out programs designed to meet problems of the aging in coordination with programs of the council for the aging established under M.G.L.A. c. 6, § 73.

(Code 1970, § 2-347)

Secs. 2-445--2-449. Reserved.

DIVISION 5. MARINERS MEDAL COMMITTEE

Sec. 2-450. Created.

There is hereby created and established a committee to be known as the mariners medal committee.

(Code 1970, § 2-385)

Sec. 2-451. Composition; appointment and terms of members.

The mariners medal committee shall consist of five (5) members, one to be the mayor and the other four (4) to be residents of the city appointed by the mayor to serve staggered terms of four (4) years. The mayor in office shall continue his membership on the committee for the term for which he is elected.

(Code 1970, § 2-386)

Sec. 2-452. Qualifications of members; city officers not eligible.

(a) At least three (3) of the appointed members of the mariners medal committee shall have had experience on the high seas as master of some commercial vessel.

(b) None of the four (4) appointed members of the mariners medal committee shall hold any elective or appointive office within the government of the city when appointed, and should they

later hold such an office, their membership on the committee shall be declared vacated.

(Code 1970, § 2-387)

Sec. 2-453. Chairman.

The chairman of the mariners medal committee shall be elected by majority vote of the membership.

(Code 1970, § 2-388; Ord. of 3-4-86, § 1)

Sec. 2-454. Duties.

It shall be the duty of the mariner's medal committee to establish and seek to maintain high standards for the awarding of a mariner's medal to any person or persons performing an act of heroism and extraordinary seamanship on the high seas. Such an act must have taken place within a six (6) month period from date of notification. The committee, after investigation and consideration of all the facts, shall recommend to the city council the awarding of the mariner's medal to such person or persons as the committee deems deserving to receive the award.

(Code 1970, § 2-389; Ord. of 6-15-82, § 1)

DIVISION 6. YOUTH SERVICES COMMISSION

Sec. 2-455. Established; composition; appointment and terms of members.

There is hereby established a youth services commission consisting of seven (7) members, who shall be appointed by the mayor from the residents of the city and confirmed by the city council. Appointees shall serve staggered terms of three (3) years, beginning at the date of appointment.

(Ord. No. 16-1993, § 1, 12-14-93)

State law reference(s)--Municipal authority to establish youth services commission, M.G.L.A. c. 40, § 8E.

Sec. 2-456. Reserved.

Sec. 2-457. Election of chairperson.

The chairperson of the youth services commission shall be elected from the membership annually.

(Ord. No. 16-1993, § 1, 12-14-93)

Sec. 2-458. Supervision.

The youth services commission shall be under the administrative supervision of the mayor.

(Ord. No. 16-1993, § 1, 12-14-93)

Sec. 2-459. Duties.

It shall be the duty of the youth services commission to advocate for youth related activities and programs. The youth services commission will work in conjunction with the city as well as new and existing groups to provide and seek funding to meet the opportunities, challenges and problems of the youth of the city.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 4, 2009

Ms. Ellen Lufkin
30 Harrison Avenue
Gloucester, MA 01930

Dear Ms. Lufkin:

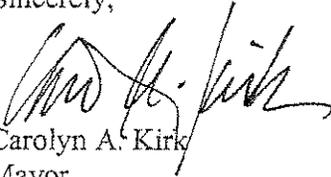
I am pleased to reappoint you to a three year term on the **EDIC**. Your reappointment will be sent to the City Council for their meeting of May 19, 2009 and will be referred out to the Ordinance and Administration subcommittee. You will receive a notice from the Clerk of Committees as to the date on which your reappointment will be discussed by the committee.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better plan for all of us to live.

Should you have any questions or if you require further information, please do not hesitate to contact my office.

Thank you again.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Rebecca Bernie, Chair-EDIC
Enclosure
CAK/c

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 4, 2009

Ms. Carolyn Stewart
20 Leonard Street
Gloucester, MA 01930

Dear Ms. Stewart:

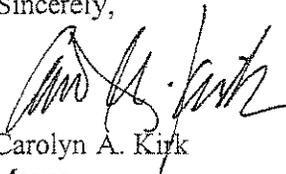
I am pleased to reappoint you to a three year term on the **EDIC**. Your reappointment will be sent to the City Council for their meeting of May 19, 2009 and will be referred out to the Ordinance and Administration subcommittee. You will receive a notice from the Clerk of Committees as to the date on which your reappointment will be discussed by the committee.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better plan for all of us to live.

Should you have any questions or if you require further information, please do not hesitate to contact my office.

Thank you again.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Rebecca Bernie, Chair-EDIC
Enclosure
CAK/c

City Hall
Nine Dale Avenue
Gloucester, MA 01930



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FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Mr. Ian Lane
7 Leverett Street
Gloucester, MA 01930

Dear Ian:

Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive, with a long, sweeping tail.

Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

EFFECTIVE MAY 26, 2009

The City of Gloucester, Massachusetts

Dear Ian Lane, 7 Leverett Street, Gloucester

It is my pleasure to inform you that I have this day appointed you to the Community Preservation Committee of the City of Gloucester, Massachusetts

This is a 90-day temporary appointment. After City Council approval, term to expire 2/14/2012. (3 year term)

Respectfully,

[Handwritten Signature]
Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Mr. Robert Gulla
593 Essex Avenue
Gloucester, MA 01930

Dear Rob:

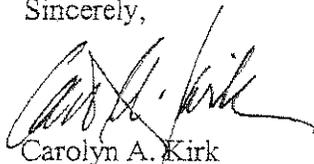
Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

EFFECTIVE MAY 26, 2009

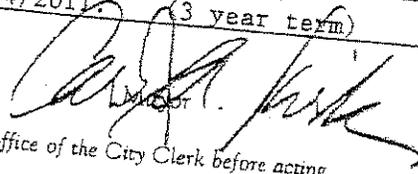
The City of Gloucester, Massachusetts

Dear Robert Gulla, 593 Essex Avenue, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee _____ of the City of
Gloucester, Massachusetts _____

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2011. (3 year term)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Ms. Sandra Dahl Ronan
92 Prospect Street
Gloucester, MA 01930

Dear Sandy:

Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive.

Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

RECEIVED

MAR 17 2009

Mayor's Office

January 26, 2009

Mayor Carolyn Kirk
Gloucester City Hall
9 Dale Avenue
Gloucester, MA 01930

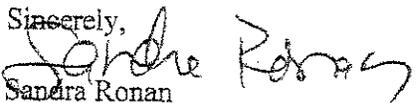
Dear Mayor Kirk:

I want to ask that you consider appointing me as a member at-large to the Community Preservation Committee. I feel I can make an informed and thoughtful contribution. As you know three years ago I spearheaded the campaign to bring the benefits of the Community Preservation Act to Gloucester. I became aware of CPA when I was serving on the Housing Coalition due to my particular interest in affordable housing. As I learned more about CPA, I became very passionate about how it balanced the needs of historic preservation, open space, and affordable community housing. I came to believe that it is a brilliant Act because it brings these three concerns together under one umbrella.

I am very excited about the adoption of CPA and think it will help you meet some of the goals of your administration.

I look forward to hearing from you.

Sincerely,


Sandra Ronan

SANDRA DAHL RONAN, LICSW
92 PROSPECT STREET
GLOUCESTER, MA 01930

EDUCATION

June 1971 Center For Family Studies/Family Institute of Chicago
The Institute of Psychiatry
June 1967 Northwestern University Medical School
June 1965 The University of Chicago, Chicago, Il; MSW
Hollins College, Roanoke, VA; BA Political Science

PROFESSIONAL TRAINING

1973 -2008 Workshops and trainings in hypnotherapy, substance abuse, HIV/AIDS, chronic illness, mindfulness, meditation and psychotherapy, couples and family therapy

PROFESSIONAL Licenses

October 1967 CSW, State of Illinois
May 1981-1987 LICSW, State of Massachusetts, Level 1, #103955
DIPLOMATE - NASW

TEACHING EXPERIENCE

5/03 - 6/05 Clinical Supervisor of recent Social Work Graduate

9/02-6/03 Salem State College, Salem,, MA
School of Social Work
Field Supervisor of Masters Student

2001-Present Action, Inc., Gloucester, MA
Clinical Supervision

1980-1989 Mental Health Center of Greater Cape Ann,
Supervised graduate social work students and Center Staff members. Conducted Family Therapy Training Seminar.

1982 Beverly Hospital Psychiatric Outpatient Service

1983 Hamilton-Wenham School District, Hamilton, MA

Taught family therapy seminars in guidance department

1972-1978

Center for Family Studies

Northwestern University Medical School, Chicago, IL

Conducted seminars and workshops, provided student supervision in the family therapy training program.

**CLINICAL
EXPERIENCE**

July 1982-Present

Private Psychotherapy Practice

92 Prospect Street, Gloucester, MA

Over 41 years of experience as a family therapist, working with children, adolescents, adults, and the elderly. Areas of expertise include substance abuse, chronic illness including HIV/AIDS, developmental life stage and blended family issues, couples therapy, anxiety and depression.

1980-1990

**Mental Health Center of Greater Cape Ann
Gloucester, MA**

Principal Clinical Social Worker 1980-1986,

Family Therapy Consultant 1986-1990

Responsibilities included: emergency intakes, crisis intervention, evaluation for hospitalization, diagnostic evaluation, individual, group, and family psychotherapy, community outreach, supervision of students and staff, family therapy consultations, participation in general clinical team and sexual abuse team.

1978-1980

Stayed home with young children.

1972-1978

Family Therapy, Chicago, IL

Full time private practice

1969-1972

The Grant Hospital, Chicago, IL

Participated in establishing outpatient department. Practiced individual, group, and family psychotherapy in cooperation with inpatient psychiatric staff. Practiced family therapy in alcohol program.

1968-1969

Social Worker, Outpatient Program

Department of Mental Health, Chicago, IL

Set up community programs for de-institutionalized patients.

1967-1968 **West Leydon High School, Northlake, IL**
School Social Worker
Crisis intervention, individual and group counseling.
Consultation with teachers and guidance councilors.

1966-1967 **Read Zone Center, Department of Mental Health
Chicago, IL**
Social Worker
Individual, group, and family therapy. Outpatient
Short-term inpatient.

VOLUNTEER ACTIVITY IN GLOUCESTER

2008 **Department of Public Health, Gloucester, MA**
Member of Underage Drinking Task Force

2007- Present **Emergency Preparedness Team, Department Public
Health**
Co-chair of Mental Health Team

2002- Present **Coalition for the Prevention of Domestic Abuse**
Member

10/28/02 – 11/28/07 **Gloucester's Housing Coalition**
Member

EFFECTIVE MAY 26, 2009

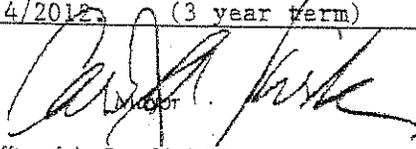
The City of Gloucester, Massachusetts

Dear Sandra Dahl Ronan, 92 Prospect Street, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee of the City of
Gloucester, Massachusetts

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2012. (3 year term)

Respectfully,



Mayor

*N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.*

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Mr. David C. Bell
3 Banner Hill Way
Gloucester, MA 01930

Dear J.J.:

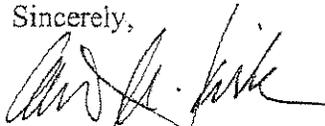
Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

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Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,


Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

JJ-
Thanks for
agreeing to
serve.
CAK

From: "J.J. Bell" <j.j.bell@hotmail.com>
Date: April 29, 2009 10:28:11 AM EDT
To: <carolynakirk@aol.com>, <ckirk@ci.gloucester.ma.us>
Subject: CPA Committee

Carolyn-

Thanks for your input on the Moose building. As follow-up to our conversation the other day regarding the CPA Committee, I would, in fact, be interested in serving, if you are still interested. Upon reflection, along with Sandy and others, including very helpful support from you, I worked hard to make the CPA law in Gloucester and would obviously like to see it work well. Accordingly, I am therefore available to serve, if you wish.

Let me know either way, if you would.

J.J.

Rediscover Hotmail®: Get quick friend updates right in your inbox. [Check it out.](#) =

=

5/26/2009

Effective May 26, 2009

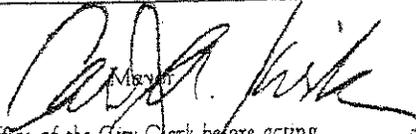
The City of Gloucester, Massachusetts

Dear David C. Bell, 3 Banner Hill Way, Gloucester, MA 01930

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee of the City of
Gloucester, Massachusetts

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2012. (3 year term)

Respectfully,



N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Ms. Dorothy Martins
23 Concord Street
Gloucester, MA 01930

Dear Dorothy:

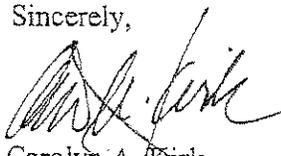
Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

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Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

EFFECTIVE MAY 26, 2009

The City of Gloucester, Massachusetts

Dear Dorothy Martins, 23 Concord Street, Gloucester

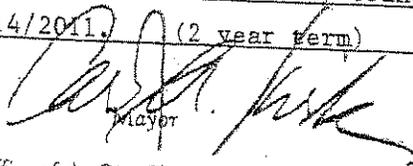
It is my pleasure to inform you that I have this day appointed you

to the Community Preservation Committee _____ of the City of

Gloucester, Massachusetts _____

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2011. (2 year term)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Ms. Karen Gallagher
34 Atlantic Street
Gloucester, MA 01930

Dear Karen:

Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in black ink, appearing to read "Carolyn A. Kirk". The signature is fluid and cursive, with a long horizontal stroke at the end.

Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

EFFECTIVE MAY 26, 2009

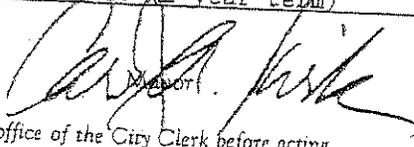
The City of Gloucester, Massachusetts

Dear Karen Gallagher, 34 Atlantic Street, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee of the City of
Gloucester, Massachusetts.

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2011. (2 year term)

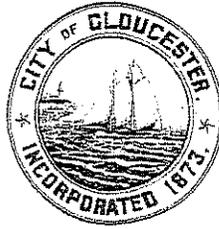
Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Mr. Scott E. Smith
12 Grapevine Road
Gloucester, MA 01930

Dear Scott:

Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carolyn A. Kirk".

Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

RECEIVED

MAY 13 2009

Mayor's Office

May 12, 2009

The Honorable Carolyn Kirk
City Hall
9 Dale Avenue
Gloucester, MA 01930

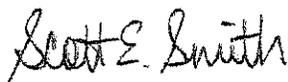
Dear Mayor Kirk:

I am writing to see how I may be of service to the City of Gloucester. I have a great deal of interest in the Community Preservation Act Committee and would like to put my name forward for consideration. My good friend and neighbor, Joe Ciolino, suggested I reach out to you. There is a tremendous amount of work that is needed to be done in the City and I would like to help in any way that I can.

I am a REALTOR with Coldwell Banker and I had the opportunity to meet you in 2007. You spoke to about 35 agents in our office to give us your ideas for the future and how you would govern. At that time you earned our respect and ultimately our votes. I would have you know that you continue to have our full support and are excited that you are going to run for a second term. While there are challenges ahead, I am confident that Gloucester will continue to move forward. You are doing a fantastic job!

I look forward to meeting with you.

Sincerely,



Scott Edward Smith

12 Grapevine Road
Gloucester, MA 01930

EFFECTIVE MAY 26, 2009

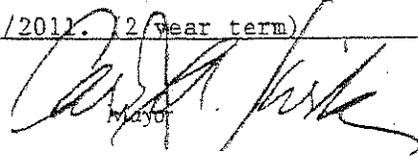
The City of Gloucester, Massachusetts

Dear Scott E. Smith, 12 Grapevine Road, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee of the City of
Gloucester, Massachusetts

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2011. (2 year term)

Respectfully,



Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Mr. Daniel Morris
363 Essex Avenue
Gloucester, MA 01930

Dear Dan:

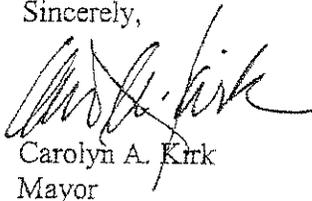
Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

363 Essex Avenue
Gloucester, MA 01930

11 April 2009

The Honorable Carolyn Kirk
Mayor of Gloucester
City Hall
Gloucester, MA 01930

Dear Mayor Kirk,

I respectfully request to be considered for appointment to the Gloucester Community Preservation Committee. My family and I have lived in Gloucester for 15 years. I supported our adoption of the Community Preservation Act, and I believe Gloucester's unique and historic buildings, monuments, landscapes, and recreation areas are vital to the city's character and to our quality of life.

I would bring to the table some experiences that are related to the Committee's objectives and processes.

- Currently a member of the Gloucester Open Space Committee and assisting its preparation of a new open space and recreation plan for the city.
- Over ten years experience in natural resource planning, policy development, and governmental procedures.
- Experience conducting coastal resource assessments and multi-lateral problem solving to avoid, minimize, or mitigate effects of construction/development projects on coastal resources.
- Trained as a mediator and facilitator and am a veteran of many multi-stakeholder and negotiated rule-making processes.
- Member of the board of directors of the Essex County Ecological Corporation (dba Toad Hall Bookstore), which awards small grants for environmental initiatives throughout Cape Ann.
- Member of Essex County Green Belt, the Trustees of the Reservations, Massachusetts Audubon, and the Nature Conservancy.

I would welcome this opportunity to be of service to my community and sincerely appreciate your consideration of my request.

Sincerely,

//s//

Daniel Morris

EFFECTIVE MAY 26, 2009

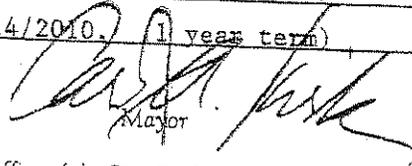
The City of Gloucester, Massachusetts

Dear Daniel Morris, 363 Essex Avenue, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee of the City of
Gloucester, Massachusetts.

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2010. (1 year term)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
ckirk@ci.gloucester.ma.us

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

May 26, 2009

Ms. Stacy Randell
8 Haven Terrace
Gloucester, MA 01930

Dear Stacy:

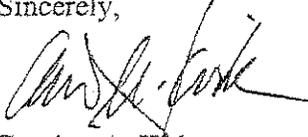
Thank you for your interest in serving on the **Community Preservation Committee**. I have issued you a 90-day temporary appointment to serve on this committee which will enable you to attend and vote at meetings. Please report to the City Clerk's office at your earliest convenience to be sworn in. A copy of your appointment card is enclosed.

Your appointment will be forwarded to the City Council for their June 2, 2009 meeting. At that time, your appointment will be referred out to the Ordinance and Administration subcommittee, and you will receive a notice from the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

Should you have any questions or if you require any additional information, please do not hesitate to contact my office.

Again, thank you for agreeing to serve on the Community Preservation Committee. I truly appreciate the hard work and dedication you and your colleagues on this important, newly-created committee will offer on behalf of the City of Gloucester.

Sincerely,



Carolyn A. Kirk
Mayor

cc: Sarah Buck, Community Development Director
Enclosure
CAK/c

EFFECTIVE MAY 26, 2009

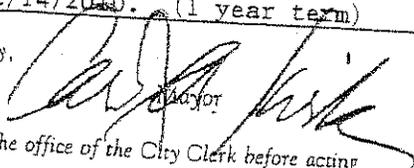
The City of Gloucester, Massachusetts

Dear Stacy Randell, 8 Haven Terrace, Gloucester

It is my pleasure to inform you that I have this day appointed you
to the Community Preservation Committee _____ of the City of
Gloucester, Massachusetts _____

This is a 90-day temporary appointment. After City Council
approval, term to expire 2/14/2010. (1 year term)

Respectfully,


Mayor

N.B. You are required to be sworn in at the office of the City Clerk before acting
under this appointment.

Sworn in _____ By: _____

April 20, 2009

The Honorable Mayor Carolyn Kirk
City Hall 9 Dale Avenue
Gloucester, MA 01930

RECEIVED

APR 22 2009

Mayor's Office

Dear Mayor Kirk:

I am writing to express interest in appointment to the City's Community Preservation Committee now that the CPA was passed by voters. Enclosed is my resume for your review.

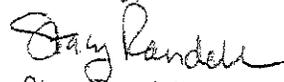
Since moving to Gloucester in 1997, I have become very involved in the life of the community both as an employee of Wellspring House and as a volunteer. I feel a special affiliation here as my paternal ancestors are from New Foundland and include at least one sea captain in their midst. I strongly believe in the three areas covered by the CPA and their ability to strengthen community life. One of my first jobs after college was as a Housing Advocate at a family shelter so I've been keenly aware of the need for affordable housing for over twenty years. As an owner in the Haven Terrace Condo Association, I know personally what a difference affordable housing can make in one's life.

I am also a strong advocate for open space preservation, partly due to the benefits I've seen in my own son who has played soccer since he was six years old. I know cities and towns need to embrace development in order to thrive, but it must be done intelligently and with balance so that citizens can also continue to enjoy the benefits of nature and recreation.

Lastly, I am a huge fan of history and believe in its power to inform and inspire current and future generations. As both America's oldest seaport and the site of its first art colony, Gloucester is a unique and treasured jewel of New England. I would be proud to be a part of efforts to retain historic properties and documents so the wisdom and beauty of the past is not lost for future generations.

Please feel free to contact me if you have any questions or concerns. My home phone is 978-281-2743 and my work phone is 978-281-7856, ext.1. Thank you for your time and attention to my request.

Sincerely,



Stacy Randell
8 Haven Terrace
Gloucester, MA 01930

Stacy Randell
8 Haven Terrace
Gloucester, MA. 01930
(978) 281-2743

Education

- 1986 Georgetown University, Washington, D.C.
Bachelor of Arts in Sociology
Cum Laude Honors
- 1982 Phillips Exeter Academy, Exeter, N.H.
High School Diploma
Cum Laude Honors

Work Experience

- 1996 to present Wellspring House, Inc., Gloucester, MA, Director of Wellspring Cape Ann Families
Supervise and oversee a year-round Parent Mentor program staffed by community volunteers. Coordinate a 15 week Nurturing Program, including the hiring of facilitators, volunteer recruitment, referral management, family outreach, and weekly team meeting supervision. Oversee the Teen Mentor Program, including youth outreach, curriculum development, facilitation of weekly training, parent contact, and ongoing match supervision. Responsible for the ongoing development and facilitation of groups and classes for parent education and support, a quarterly Family Meeting newsletter, and all aspects of program development and participant advocacy. Prepare, develop, and oversee yearly budgets for all Wellspring Cape Ann Families' programs, including assisting with fund raising. Represent Wellspring House on various community committees. Supervise the Administrative Assistant, Parent Mentor supervisor, Community Outreach Coordinator, volunteers, group leaders, internship placements, and Nurturing Program facilitators.
Supervisor: Kay O'Rourke, Executive Director of Wellspring House, Inc.
- 1994 to 1996 ROCA, Inc., Chelsea, MA, Program Manager
Worked in collaboration with ROCA Director on program development and implementation. Managed several major agency grants, including adult and youth staff supervision, monthly reporting, coordination of subcontracted staff, and monitoring of grant goals and objectives. Assisted with grant research and writing. Maintained positive relationships with youth members through class facilitation, individual counseling, crisis intervention, community projects, development and oversight of young women's programming. Networked with other community agencies for the optimal development of ROCA members and the City of Chelsea as a whole.
Supervisor: Ramon Hernandez, Director of ROCA, Inc.
- 1992 to 1994 ROCA, Inc., Chelsea, MA, Young Mother's Project Coordinator
Developed program of family outreach and support for adolescent mothers and their children. Conducted weekly home visits. Prepared monthly reports and other related family documentation for the DPH. Facilitated and developed weekly parenting groups, bimonthly field trips, and special events. Trained and supervised young mothers and VISTA volunteers in community projects, health promotion work, and leadership development activities. Coordinated collaboration with other community agencies including Chelsea High School, the M.G.H. clinic pediatric nursing staff, and the Dept. of Public Welfare.
Supervisor: Molly Baldwin, Executive Director of ROCA, Inc.
- 1988 to 1992 Project Hope, Dorchester, MA, Housing Advocate
Directed housing search and permanent placement for homeless families. Developed training sessions to educate families about state, federal, and private housing resources, eligibility rules, appeal rights, and fair housing laws. Represented the agency at community meetings, public speaking events, and legislative lobbying. Consulted for Action for Boston Community Development's housing search staff. Conducted and created training workshops for shelter staff for the Emergency Shelter Commission. Secured funding and served as Head Writer for The Housing Guide, a manual created for staff and all people in search of a home.
Supervisor: Sr. Margaret Leonard, Executive Director of Project Hope

Special Training:

1997-2001: Worked weekly during the academic year with the Institute for Child and Adolescent Development, Wellesley, MA. Institute staff provided training on a unique Cognitive Control Battery of assessment tools to test the effects of trauma on children's cognitive and emotional development. Learned how to deliver the assessments, score the results, interpret the data, and present the results to both parents and children. Worked individually with children as a therapeutic mentor to strengthen cognitive and emotional areas of concern under the supervision of a psychologist. Assisted with the supervision of community volunteers and support staff.

Attended various trainings and workshops related to my field, including but not limited to "Understanding and Treating Reactive Attachment Disorder", "Working with Survivors of Traumatic Stress", and "Mentors in Violence Prevention" at Northeastern University.

2005: Attended a two-day Training of Trainers by the Gloucester Child Sexual Abuse Prevention Partnership, Gloucester, MA to become a local trainer for parents on characteristics of healthy sexuality and the prevention of child sexual abuse.

2006: Attended a three-day Training of Trainers by the Family Nurturing Center, Dorchester, MA to become a National Trainer/Consultant for The Nurturing Program.

Community Affiliations

- 1989 to 1992 Member, Training Committee, Massachusetts Shelter Providers Association
- 1999 to 2001 Chairperson, Cape Ann Partnership for Children and Families
- 2001 to 2008 Member, Chairperson (2002-2007) of the Gloucester School Connection
- 2002 to 2007 Volunteer Coach for the Fishermen Youth Soccer Association
- 2001 to 2003 Consultant to the Gloucester Public Schools, Title One Program, for workshop presentations and training for presenters, including school psychologists, teachers, parents, and social workers
- 1999-2002; 2004 to present Volunteer Trustee and Chairperson for the Haven Terrace Condo Association
- 2005 to present Member and Trainer for the Gloucester Child Sexual Abuse Prevention Partnership
- 2007 to present Appointed by former Mayor of Gloucester to the Board of Directors of the Cape Ann Television Cable Access Corporation (C.A.T.V.); elected President

Awards and Special Talents

- 1986 Hoggson Award for Excellence in Sociology
Awarded by the Sociology faculty in recognition of my "excellence in sociocultural analysis and concern for the quality of human life."
- 1990 Commonwork Award
Honored by the City of Boston and the Massachusetts Shelter Providers Association "in appreciation of exceptional commitment to serving, supporting, and empowering shelter guests."
- 1992 Project Peace Award
Chosen by the youth of ROCA for my "commitment in the struggle for the emancipation of the individual from oppression through holistic development."

- 1993 Human Services Worker Award
Selected by the Chelsea Human Services Collaborative
- 2004 HAWC (Help for Abused Women and their Children) Award
Selected for my "leadership and commitment to end violence against women and children."
- 2006 Workshop developer and presenter for the 7th Annual New England Fathering Conference, Framingham, MA. Workshop title: "Exploring Fatherhood: How Healthy Relationships Make a Difference in the Lives of Children and Dads".
- 2007, 2008 Workshop developer and co-presenter for the 7th Annual Essex County Youth at Risk Conference, Endicott College, Beverly, MA. Workshop title: "The Value of Volunteers in Improving Youth Outcomes".

Bilingual in English and Spanish

Publications

The Housing Guide; produced in collaboration with the Greater Boston Housing Advocates, 1990

Leonard, Margaret and Stacy Randell, "Policy Shifts on Treating Homelessness in Massachusetts", New England Journal of Public Policy, Spring 1992

Numerous My Views for the Gloucester Daily Times, several columns for the Parent and Baby Journal

**Chapter 2
City of Gloucester
Community Preservation Act**

Section 2-514	Establishment
Section 2-515	Membership, Terms and Compensation
Section 2-516	Terms of Office
Section 2-517	Authority, Duties and Responsibility
Section 2-518	Quorum and Voting
Section 2-519	Severability

Section 2-514. Establishment

There shall be a Community Preservation Committee ("Committee"), in accordance with Chapter 267 of the Acts of 2000, Massachusetts Community Preservation Act, MGL chapter 44B, §1, et seq., which shall consist of nine (9) members as follows:

Section 2-515. Membership, Terms and Compensation

The community preservation committee shall consist of nine (9) members, all of whom shall be residents of the city. Committee members shall be appointed by the Mayor and confirmed by the city council for a period of three years expiring on February 15. Committee shall be composed of the following:

- 1) Four members shall be members of the boards and commission as required by the Community Preservation Act, GL c. 44B section 5 and appointed by the Mayor subject to confirmation of the City Council. If a statutory board or commission no longer functions or exists within the city then the Mayor shall appoint a member from the general public who has expertise or performs like duties as the board or commission. Each board or commission shall submit the name of one of its members to sit on the committee within 45 days of a vacancy of the statutory membership. The statute directs that a member from each of the following shall be designated as a member of the committee:
 - a) one member of the Conservation Commission as designated by the Commission.
 - b) one member of the Historical Commission as designated by the Commission.
 - c) one member of the Planning Board as designated by the Board.
 - d) one member of the Parks and Recreation Department.
 - e) one member of the Housing Authority as designated by the Authority.
- 2) There shall be four members of the general public not currently holding elected or appointed office, as appointed by the Mayor.

- a) The At-Large members may include a citizens who have expertise or demonstrated interest in open space, recreation, historic preservation, affordable housing and municipal finance and fiscal accounting practices.
- b) To the extent possible the members of the committee will be selected so that the five wards are fairly represented.

The commission and boards which may designate a member for appointment shall do so within 45 days of the effective date of this ordinance and shall forward the names to the Mayor. Should a commission or board fail to designate a member for appointment within 45 days, the Mayor shall appoint the member from the general public.

Should a member from a designated commission or board be no longer able to serve on the Preservation Committee, the Mayor shall appoint a successor member.

- 3) All committee members shall serve on the committee without compensation.

Section 2-516. Terms of Office

- 1) The term of office for each member of the Committee shall be three years. No member shall serve more than two terms.
- 2) In order to stagger the terms of the members, the terms of the initial appointments shall be as follows:
 - a. the Historic Commission member, the Conservation Commission member, two At-Large member appointed by the Mayor shall serve for three (3) years;
 - b. the Housing Authority member, the Planning Board member and one At-Large member appointed by the Mayor shall serve for two (2) years;
 - c. the Parks and Recreation Member and one At-Large member appointed by the Mayor shall serve for one (1) year.
 - d. For purposes of this clause, the initial one (1) and two (2) year appointments shall be deemed not to constitute full terms.

Officers:

- 1) The committee shall annually elect one of its members to serve as chairperson and may elect such other officers, adopt procedural rules and regulations and establish any subcommittees as it deems appropriate.
- 2) A Committee member may serve as chairperson for 2 consecutive years, after which he/she shall not be eligible to be nominated for the same position. However, a two-thirds (2/3) vote of the Committee can waive this provision.

Vacancies:

Any vacancy shall be filled by the respective Board, Commission, Authority or Mayor for the remainder of the unexpired time.

- 1) In the event that a Committee member is unable for any reason to complete serving a term, whether by failure of reappointment to his or her underlying board, commission or authority, or otherwise, the board, commission or authority responsible for designating said committee member shall forthwith designate another of its members to complete the remainder of the term.

Section 2-517. Authority, Duties and Responsibility

- 1) The Community Preservation Committee shall study the needs, possibilities and resources of the city regarding community preservation. The committee shall consult with the Mayor, the City Council, the Community Development Director, the Housing Authority Director, the Conservation Commission, the Historical Commission, the Zoning Board, the Parks and Recreation Director, the Chair of the Gloucester Housing Trust, Grants Director, Public Works Director and any persons acting in those capacities or performing like duties when conducting such studies.
- 2) As part of its study, the Committee shall hold one or more public information hearings annually on the needs, possibilities and resources of the City regarding the community preservation possibilities and resources, notice of which shall be posted publicly and published for each of the two weeks preceding a hearing in a newspaper of general circulation in the City and published electronically on the city's web site.
- 3) The Committee shall meet as necessary to carry out its duties, but in any fiscal year shall hold no fewer than three (3) meetings.
- 4) On or before November 1st of each year, the Committee shall make recommendations to the City Council for:
 - a. the acquisition, creation and preservation of open space;
 - b. the acquisition, preservation, rehabilitation and restoration of historic resources;
 - c. the acquisition, creation, preservation and support of community housing;
 - d. the acquisition, creation and preservation of land for recreational use; and
 - e. the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created as provided in this section.
- 5) With respect to community housing, the Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

- 6) The Committee may include in its proposal to the City Council, a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund or to set aside for later spending funds for general purposes that are consistent with community preservation.
- 7) The Committee may recommend the issuance of general obligation bonds or notes, in accordance with the provisions of M.G.L., Chapter 44B, § 11, in anticipation of revenues to be raised pursuant to M.G.L., Chapter 44B, § 3, the proceeds of which shall be deposited in the Community Preservation Fund.
- 8) In every fiscal year, the Committee shall recommend that the City Council either spend, or set aside for later spending, not less than 10% of the annual revenues in the Community Preservation Fund for each of the following:
 - a. open space (not including land for recreational use);
 - b. historic resources
 - c. community housing
- 9) All recommendations and proposals submitted by the Committee to the City Council shall include the anticipated costs thereof.
- 10) The Committee shall submit to the Mayor, by March 1st of each year, an annual administrative and operating budget for the Committee for the next fiscal year, which shall not exceed five (5%) percent of that year's estimated annual Community Preservation Fund revenues. The Community Preservation Fund budget shall be submitted by the Mayor to the City Council with the entirety of the city budget pursuant to the city charter.
- 11) No appropriation shall be made from the Community Preservation Fund without the approval of the City Council.

Section 2-518. Quorum and Voting

- 1) Five (5) members shall constitute a quorum for the purpose of convening a meeting and of conducting the business of the Committee.
- 2) The Committee shall approve its actions by a majority vote of the quorum.

Section 2-519. Severability

In the event any part of this Ordinance is for any reason declared invalid or unconstitutional by any court, the remainder of this Article shall continue in full force and effect.



**CITY OF GLOUCESTER 2009
CITY COUNCIL ORDER**

ORDER: #CC2009-023
COUNCILLOR: Bruce Tobey

DATE RECEIVED BY COUNCIL: 04/28/2009
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the O&A Committee review a recently enacted movement of the Main Street Bus Parking Zone as requested in the petitions attached hereto and make appropriate recommendations to the full Council.

Councillor Bruce Tobey

CONSENT AGENDA**ACTION**

- ***MAYOR'S REPORT***
 1. Memo from Mayor re: Selection of Economic Development Plan Consultants (Refer O&A)
 2. Special Budgetary Request-Supplemental Appropriation from DPW (Refer B&F)
 3. Memo from Interim Grants Adm re: Program Yr 08 Substantial Amendment/CDBG Recovery Act (Refer B&F)
 4. Memo from Com. Dev. Director re: Acceptance of \$60,000 Grant (Refer B&F)
 5. Memo from CAO re: Payment of invoice for services procured without a purchase order (Refer B&F)
 6. Report from City Auditor re: Accounts having expenditures exceed their appropriations (Refer B&F)
 7. Appointments to the Community Preservation Committee:

Ian Lane	Historical Commission Representative	(TTE 02/14/2012)	(Refer O&A)
Robert Gulla	Conservation Commission Rep.	(TTE 02/14/2012)	(Refer O&A)
Sandra Dahl Ronan	At Large	(TTE 02/14/2012)	(Refer O&A)
David C. (J.J.) Bell	At Large	(TTE 02/14/2012)	(Refer O&A)
Dorothy Martins	Gloucester Housing Authority Rep	(TTE 02/14/2011)	(Refer O&A)
Karen Gallagher	Planning Board Representative	(TTE 02/14/2011)	(Refer O&A)
Scott Smith	At Large	(TTE 02/14/2011)	(Refer O&A)
Daniel Morris	Parks and Recreation Rep.	(TTE 02/14/2010)	(Refer O&A)
Stacy Randell	At Large	(TTE 02/14/2010)	(Refer O&A)
- ***APPROVAL OF MINUTES***
 1. Special City Council Minutes 05/19/09 (Approve/File)
 2. City Council Minutes 05/19/09 (Approve/File)
- ***APPLICATIONS/PETITIONS***
 1. PP2009-007 Pole Petition re: Cedar Lane (Refer P&D)
- ***COMMUNICATIONS***
 1. COM2009-023: Response from DPW Director to Oral Communication April 28, 2009

ITEMS REMOVED FROM CONSENT AGENDA

MOTION: The consent agenda is adopted by UNANIMOUS consent of the City Council.

SCHEDULED PUBLIC HEARINGS**Public Hearing 1**

PH2009-015: Amend GCO Section 22-283 "Bus stops and taxi stands" re: Main Street Bus Parking Zone

The public hearing is opened.

Speaking in favor. No one spoke in opposition.

Speaking in opposition. Mary Ellen Borge, 6 Edgewood Road, owner of the Lone Gull Restaurant on Main Street spoke in favor of relocating the bus stop.

Communications. None.

Questions. None.

The public hearing is closed.

MOTION: The Ordinances and Administration Committee voted 3 in favor, 0 opposed to recommend to the full City Council that Gloucester Code of Ordinances, Section 22-283, entitled "Bus stops and taxi stands" be amended by DELETING "200 feet from intersection with Pleasant Street for a distance of 75 feet" and by ADDING "170 feet from the intersection with Pleasant Street for a distance of 60 feet".

Discussion. Councilor Ciolino explained that when this was originally put forth it was a good idea on paper but without considering the nubbin it pushed the bus stop further over. Mike Hale removed the nubbin and the bus stop has moved towards the opening of the Coop Bank. He thinks the new configuration will work. The problem was the mass confusion between the old and new bus stops and the reconfiguration of parking spaces on Main Street; the meters have still not been installed. Hopefully in June when Main Street is hot topped and all the meters are installed, he feels everything will be okay. Main Street has always had a bus stop.

Councilor Romeo Theken stated this has been going on for a couple of years. We changed one down by the Senior Center. Everyone was in favor of this. The next thing you know it is done; then we received a petition saying this isn't what they wanted. She would like to know what we can do to help the Lone Gull with parking to fix this correctly once and for all.

Council President Tobey has seen the public look at this city action in complete bewilderment as to what they were doing. Times have changed and we don't necessarily have to dedicate a bus to Main Street. We need to provide some relief and take some time to do this right. He asked that the motion be amended to do the repeal only.

AMENDMENT TO THE MOTION: On motion of Councilor Grow, seconded by Councilor Romeo Theken the City Council voted by ROLL CALL 6 in favor, 2 opposed (Ciolino, Foote) to strike "and by ADDING "170 feet from the intersection with Pleasant Street for a distance of 60 feet".

Discussion. Councilor Ciolino feels we will be the only downtown without a bus stop and doesn't feel this is a wise move tonight. The idea originally was to get four buses downtown. This is a very complicated area. To give relief to the Lone Gull would be to do this and not to pull the bus stop out completely.

Councilor Devlin is concerned we may be creating more confusion and asked how long it will take to change this over.

Councilor Curcuru asked how long it will take to get the signs out of there.

Councilor Grow agrees this should be sent back to Ordinances and Administration and also have Traffic Commission weigh in and review this.

Mr. Hale replied the signs could be removed as soon as the order comes from the Clerk's office.

Councilor Hardy agrees we need a bus stop on Main Street and would like when it comes back to O&A, that they consider putting it in front of Bank Gloucester. Originally when it was site specific to the Sovereign Bank we were all on board.

Councilor Foote also believes we need a bus stop.

Councilor Romeo Theken will support the amendment and asked that Bob Ryan come to O&A on 6/8.

Councilor Ciolino stated according to the rules of procedure this has to go before the Downtown Development Committee, the Downtown Parking Committee and the Traffic Commission and that took one and one half years. If we vote for this amendment we won't have a bus stop.

Council President Tobey knows no ordinance that requires those steps.

Councilor Curcuru will support the amendment although he believes we do need a bus stop downtown.

Council President Tobey also feels the Bank Gloucester site makes a lot more sense.

The Clerk's office to contact the Chamber, CATA, Traffic Commission, the Downtown Development Commission, the Downtown Parking Committee and Bank Gloucester with an e-mail notification to the DPW Director to remove the signs.

MOTION AS AMENDED: On motion of Councilor Foote, seconded by Councilor Ciolino the City Council voted 6 in favor, 2 opposed (Ciolino, Foote) that Gloucester Code of Ordinances, Section 22-283, entitled "Bus stops and taxi stands" be amended by DELETING "200 feet from intersection with Pleasant Street for a distance of 75 feet".

2009 GLOUCESTER CITY COUNCIL
COUNCIL ORDER

O+A
5/11/09

ORDER #:	2009-21
COUNCILLORS:	Ciolino/Foote

DATE RECEIVED BY COUNCIL:	04/21/2009
REFERRED TO:	O&A, Traffic Commission
COMMITTEE MEETING:	
FOR COUNCIL VOTE:	

Ordered that Section 22-287, entitled "Disabled veteran, handicapped parking" of the Gloucester Code of Ordinances be amended by ADDING: #186 Main Street (in front of the W.G. Brown's Building) (1 Space)



99564

THE COMMONWEALTH OF MASSACHUSETTS
REGISTRY OF MOTOR VEHICLES
PO Box 55889, Boston, MA 02205-5889
www.mass.gov/rmv

70004853

CERTIFICATE OF REGISTRATION
PASSENGER

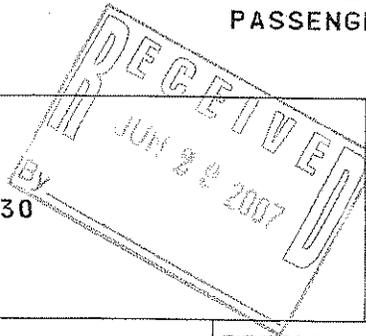


PLATE TYPE	REGISTRATION NUMBER	EXPIRES LAST DAY OF →	MONTH	YEAR
PAS	HP1567	07	07	09

FEES:

REGISTRATION	41.00
TITLE	
SPECIAL PLATES	
SALES TAX	
TOTAL	41.00

NAME(S) OF OWNER(S) AND MAILING ADDRESS
 SAUNDERS, BEVERLY B
 BX 140
 GLOUCESTER, MA 01930

EFFECTIVE DATE 08/01/07

TRANSACTION NUMBER
92717200022078

Anne L Collins
REGISTRAR

RESIDENTIAL ADDRESS (IF DIFFERENT)
6 WILEY ST GLOUCESTER, MA 01930

1999 MFRS MODEL YEAR	JEEP MAKE	GRCHER MODEL NAME	STWAG BODY STYLE / TYPE	BLACK COLOR
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IF VEHICLE CARRYING PASSENGERS FOR HIRE: MAXIMUM NUMBER OF PASSENGERS THAT CAN BE SEATED.

IF VEHICLE USED FOR TRANSPORTING GOODS, WARES, OR MERCHANDISE: TOTAL REGISTERED WEIGHT.

J4GW58S3XC563059 VEHICLE IDENTIFICATION NUMBER	COMMERCE INSURANCE INSURANCE COMPANY	AW925401 TITLE NUMBER
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NOT VALID UNTIL STAMPED WITH OFFICIAL SIGNATURE STAMP OR SIGNATURE OF THE REGISTRAR

**CITY OF GLOUCESTER
TRAFFIC COMMISSION**

A meeting will be held on Thursday, May 28, 2009 at 6:00 p.m. in the third floor conference room at Gloucester City Hall

Please conduct your own site visits when convenient

Meeting was opened at 6:02 p.m. by Chairman Robert Ryan. Also attending were members Anthony Bertolino, Larry Ingersoll and Ann Mulcahey

AGENDA

Order #2009-21 (Councilors Ciolino & Foote) Ordered that sec 22-287 (Disabled Veteran/Handicapped parking) of the GCO be amended by ADDING: #186 Main Street (one space in front of the WG Brown building)

After a discussion, a MOTION was made, seconded and PASSED to recommend that one of the current two handicap spaces from the south side of Main Street (approx. 201-203) be moved to the north side of Main Street at #186. This would satisfy the request without losing another metered parking space. The meter removed from the new space can be reinstalled in the former space.

Order #2009-24 (Councilors Ciolino & Devlin) Ordered that the speed limit for the entire length of WOODWARD AVENUE be set at 15 MPH

After a discussion, a MOTION was made, seconded and PASSED to approve the order with the 15 MPH speed limit recommended. This limit is also subject to the approval of the proper State and Local authorities.

Order #2009-25 (Councilor Grow) Ordered that the speed limit for the entire length of BEACH ROAD be set at 15 MPH

After a discussion, a MOTION was made, seconded and PASSED to NOT APPROVE the order. Currently, the street has two speed limits. The section from Haskell to Brightside is posted at 30 MPH and the remainder to Nautilus Road is posted at 25 MPH. The TC would recommend that the street have a consistent 25 MPH limit for its entire length. The limit is also subject to the approval of proper State and Local authorities.

Order #2009-26 (Councilor Hardy) Ordered that the speed limit for the entire length of REYNARD STREET be set at 15 MPH

After a discussion, a MOTION was made, seconded and PASSED to NOT APPROVE the order (15 MPH limit). The TC recommends that the speed limit on the street be 20 MPH. This takes into consideration the use of the street by students of the O'Maley School and also that there are no sidewalks on the street. The limit is also subject to the approval of proper State and Local authorities.

Also received was a request from O&A concerning the renaming of Bray Street to East and West Bray Street. The TC has nothing to do with the official naming of streets. This is done through the Engineering, Police & Fire departments.

The meeting was adjourned at 6:35 p.m.

ROBERT RYAN, Chairman

LARRY INGERSOLL, Secretary

City Hall Annex
Three Pond Road
Gloucester, MA 01930



TEL 978-281-9781
FAX 978-281-9779
sbuck@ci.gloucester.ma.us

CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Mayor Carolyn Kirk
FROM: Sarah B. Buck, Community Development Director
RE: Appointment of the Open Space Committee
DATE: May 13, 2009

The Community Development Department has held three neighborhood meetings, gathering input on the areas and the most pressing issues that residents would like to address in the Open Space and Recreation Plan. The meeting presentation and the comments received can be found on the city's community development website.

Please find attached an Ordinance drafted to create the Open Space Committee for forwarding to City Council for their review.

Thank you.

RECEIVED

MAY 13 2009

Mayor's Office

SECTION 2-517 OPEN SPACE AND RECREATION ADVISORY COMMITTEE

Be it enacted by the City Council assembled and by the authority of the same as follows:

Sec. 2-517 Establishment; composition; appointment and terms of members

There is hereby established an Open Space and Recreation Committee which is created to formulate and implement an Open Space and Recreation Plan (OSRP) for the City of Gloucester. The Open Space and Recreation Committee will assist the city in its future actions with regard to open space parcels within the city. The committee shall consist of seven (7) members who shall be appointed by the mayor from the residents of the city and confirmed by the City Council. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by the City Charter.

Sec. 2-518 Purpose

The Committee shall create and implement an OSRP which shall:

- a. Ensure the existence, smart use and access to open space in perpetuity.
- b. Ensure that contiguous areas and functions and values that depend on them are maintained.
- c. Propose a process for agreements with abutters with shared use/conservation interests for enhancing open space.
- d. Recommend planned city growth and business development in a way that fully contemplates and strives to maintain the functions, values, uses and vision for open space in Gloucester.
- e. Establish a criteria and process for ceding open space to development or dedicated use.
- f. Promote awareness and use of open spaces through a descriptive inventory of open spaces.

Sec. 2-519 Process

The former open space plans shall be used to create the plan which shall be submitted to the Commonwealth.

Sec. 2-520 Authorities and Responsibilities

- a. The Open Space and Recreation Committee shall act as an advisory committee to the Mayor, City Council, municipal boards, and the general public on matters concerning open space and recreation and shall have no budgetary powers.

- b. A majority of appointed members serving on the committee shall constitute a quorum, and no meeting shall be continued without a quorum being present, unless a subcommittee has been established.
- c. The committee shall submit a summary of its activity and its progress on meeting established goals of an approved OSRP to the City Council on a semiannually basis in the months of September and April.
- d. The Open Space and Recreation Committee may promote ad-hoc committees to develop stewardship for public open spaces. Such activities shall be coordinated with the Parks Department and Conservation Commission.

City of Gloucester

Job Description

Title: City Clerk

Supervisor: City Council

Grade: MS

Civil Service: N/A

Union: Exempt

Supervision Exercised: Provides supervision to Assistant City Clerk and clerical staff of the City Clerks Office.

Responsibilities: Plans, organizes, and directs specialized clerical operations of the City Clerk's, Elections, and City Council Departments. Maintains all official records of the City; conducts all elections; serves as Clerk to the City Council; participates in all activities prescribed by State Law and City ordinances.

- Duties:**
- * Serves as custodian of City records; supervises the recording and reporting of vital statistics, including births, deaths, marriages, ordinances, planning and zoning board decisions, personal property mortgages, tax liens, bills of sale and other documents. Certifies copies of records; provides reports of activities to various State, Federal, and City agencies.
 - * Supervises the issuing of permits and licenses in accordance with State laws and City ordinances, e.g. hunting, fishing, dog, shellfish, amusements, raffles, etc. Collects and records fees; maintains records..
 - * Serves as the Chief Election Official of the City; as Clerk to the Board of Registrars of Voters, officiates at all elections and assists in the tabulation of votes; prepares reports on election returns. Oversees voter registration, prepares ballots, supervises election officials and workers, administers campaign finance laws, certifies nomination papers and initiative petitions, accepts candidate petitions and interprets election laws. Prepares election records and reports all official election results to the Secretary of State.
 - * As Clerk to the City Council, attends all meetings, serves as parliamentarian; supervises the recording of minutes of meetings, the preparation of materials for council meetings, and the notification of parties of actions taken at meetings. May oversee other city-related special events and functions.
 - * Serves as overseer of Open Meeting Law; may conduct classes and responds to queries regarding the state ethics and conflict of interest laws.

- * Administers oath of office to elected and appointed City Officials; attests all official documents of the City with the City Seal; informs all elected and appointed officials in writing of the State's open meeting, conflict of interest, ethics laws and codes.
- * Conducts the annual City Census; prepares street list of residents, school list, and furnishes the jury list to the offices of the Jury Commissioner. May prepare redistricting plan(s) as required by law.
- * Serves as voting member of the Gloucester Licensing Commission and regulates vending, taxi's, junk dealers, etc. doing business within the City.
- * Provides access to public records, including the provision of certified copies of vital records, minutes of public meetings, ordinances, etc. May assist with genealogical research for members of the public. Responsible for the maintenance, disposition, and preservation of municipal archival records and materials.
- * Prepares annual budget for City Clerk, City Council and Elections Departments and supervises maintenance of department accounting records. Prepares annual report to the Mayor and Council.
- * Exercises direct supervision over Assistant City Clerk and several clerical personnel; assigns work, evaluates performance and provides training and technical guidance as necessary.
- * Maintains effective communications with all City Departments, the Mayor, City Council, and the public regarding questions of law, procedures and information related to City records.

Qualifications:

- * Bachelor's degree, plus four years management experience in related field OR equivalent, combination (8 years) to be professionally qualified by virtue of education, training and experience.
- * A minimum of two years supervisory experience.
- * Knowledge of management and accounting principles.
- * Considerable knowledge of state and local laws governing elections, licensing, vital statistics and related laws governing operations of City Clerk's office.
- * Good knowledge of parliamentary procedures.
- * Considerable knowledge of City organization.
- * Considerable knowledge of office practices and procedures, particularly records maintenance.
- * Ability to interpret and follow detailed legislative procedures.
- * Ability to make accurate arithmetic calculations.
- * Ability to speak and write effectively.
- * Ability to maintain records and prepare reports.
- * Ability to establish and maintain effective working relationships with the public, employees, City Council and other departments as well as State and Federal officials.