

# GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS

TUESDAY, June 23, 2020

6:00 P.M.

REMOTE MEETING

COUNCIL MEETING #2020-012

MEETINGS ARE RECORDED

2<sup>nd</sup> Revision  
CITY CLERK  
GLOUCESTER, MA  
2020 JUN 22 PM 3:45



Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join from Computer, Smart Device: <https://us02web.zoom.us/j/82047537149>

Join via Phone: 1-312-626-6799 or +1-929-205-6099

Meeting ID: 820 4753 7149

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

## ORAL COMMUNICATIONS

### PRESENTATIONS/COMMENDATIONS

Presentation from Administration re: beach parking/beach issues

### CONFIRMATION OF NEW APPOINTMENTS

None

## CONSENT AGENDA

## ACTION

- **CONFIRMATION OF REAPPOINTMENTS**
- **MAYOR'S REPORT**

### 1. New Appointment:

City-Owned Cemeteries Advisory Committee (TTE 2/14/22) Christine Maney (from alternate to full member; fulfilling unexpired term) (Refer O&A)

2. Memorandum from Information Services Director re: request to pay FY19 invoice from W.B. Mason with FY20 funds (Refer B&F)

3. Memorandum from Information Services Director re: request to pay FY19 invoice from Kyocera with FY20 funds (Refer B&F)

4. Memorandum, Grant Application & Checklist from Police Chief re: request acceptance of Bike & Pedestrian Safety Grant in the amount of \$6,000 (Refer B&F)

5. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a one-year Mass in Motion Grant extension in the amount of \$40,000 (Refer B&F)

6. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Substance Abuse Prevention Collaborative Grant extension in the amount of \$25,000 (Refer B&F)

7. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Massachusetts Opiate Abuse Prevention Collaborative Grant extension in the amount of \$25,000 (Refer B&F)

8. Memorandum, Grant Application & Checklist from Harbormaster re: request acceptance of a Clean Vessel Grant in the amount of \$11,000 (Refer B&F)

9. Memorandum, Grant Application & Checklist from Mayor's Office re: request acceptance of Cities Complete Count Grant in the amount of \$10,000 (Refer B&F)

10. Memorandum from CFO & Purchasing Agent re: request permission to issue a RFP to lease water tower space for cell phone equipment (Refer B&F)

- **COMMUNICATIONS/INVITATIONS**

1. City Council Vote of August 22, 2017 re: COV2017-166 re: GZO Sec. 5.30.1 "Purpose" regarding the sunset clause (Refer P&D & Planning Bd.)

- **INFORMATION ONLY**

- **APPLICATIONS/PETITIONS**

1. PP2020-006: request by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. to install 1 JO Pole on Magnolia Avenue beginning at a point approx. 2000 feet southeast of the centerline of the intersection of Carrie Ln. Install 1 JO Pole, 1 Anchor and all appurtenances with such sustaining and protecting fixtures as necessary in front of 288 Magnolia Avenue (Refer P&D)

2. Application of EIP Dory Road LLC for the storage of ethanol at 11 Dory Road, Assessors Map 262, Lot 16, per MGL Ch. 148, §13, and GCO Ch. 8, Sec. 8.1 "License for Storing Inflammables" (Refer P&D)

- **COUNCILLORS ORDERS**
- **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**

1. City Council Meeting: 6/9/2020

2. Special City Council Meeting: 6/16/2020, 6/17/2020 (Approve/File)

3. Standing Committee Meetings: B&F 6/18/2020 (under separate cover), O&A 6/15/2020, P&D 6/17/2020 (Approve/File)

## **STANDING COMMITTEE REPORTS**

**ACTION**

### **B&F 6/18/2020**

1. Memorandum from EMS Coordinator re: proposed update to the City of Gloucester Fire Department Ambulance Service Billing and Collection Policy, recommendation to write off \$520,625.06 of uncollectable debt, and set new policy effective 7/1/2020

### **O&A 6/15/2020**

1. Application of Sarah Valencik for a Permit for Scientific Research in the Coastal Waters & Tidal Flats of the City of Gloucester pursuant to GCO Ch. 20, Sec. 20-27 "Permits for Scientific Works in coastal waters and flats of city"

### **P&D 6/17/2020** (No items)

**Individual items from committee reports may be consolidated into a consent agenda**

### **SCHEDULED PUBLIC HEARINGS**

1. PH2020-019: Amend GCO Chapter 22 "Traffic and Motor Vehicles," Sec. 22-176 "Penalties for parking violations," Subsection (c) "In Beach District" by ADDING Hickory Street and Sawyer Avenue
2. PH2020-020: RZ2020-002: Temporary amendment to the GZO pursuant to MGL Ch. 40A, Sec. 5, and GZO Sec. 1.11.2(e) to amend GZO by ADDING a new Sec. 5.33 "Temporary Zoning Relief to Businesses During COVID-19 Pandemic" (TBC 7/14/2020)
3. PH2020-009: SCP2020-001: Wingersheek Road #105, Map 261, Lot 31, GZO Secs. 1.8.3 "Standard to be Applied" and 3.1.6(b) "Building Heights in Excess of 35 Feet" in the R-20 Low/Medium Density Residential District (Cont. from 6/9/2020 TBC)

### **FOR COUNCIL VOTE**

### **UNFINISHED BUSINESS**

### **OTHER BUSINESS**

1. City Council Discussion re: CC#2019-034: parking at all times of motor vehicles and RV's on Western Avenue from the County Way Landing to the Avis R. Murray Tennis Courts move to discussion

### **INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:**

Update on the Animal Advisory Committee by City Council Representative, Councillor Scott Memhard

### **COUNCILLOR'S REQUESTS TO THE MAYOR**

**ROLL CALL** – Councillor Melissa Cox



\_\_\_\_\_  
City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

NEXT REGULAR CITY COUNCIL MEETING, July 14, 2020

### **Minutes filed in City Clerk's Office of other Boards and Commissions**

EDIC 3/10/2020; Gloucester Housing Authority 5/13/2020

**NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.**

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

# GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS

TUESDAY, June 23, 2020

6:00 P.M.

REMOTE MEETING

COUNCIL MEETING #2020-012

MEETINGS ARE RECORDED

CITY CLERK  
GLOUCESTER, MA  
REVISED  
2020 JUN 22 PM 12: 01



Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join from Computer, Smart Device: <https://us02web.zoom.us/j/82047537149>

Join via Phone: 1-312-626-6799 or +1-929-205-6099

Meeting ID: 820 4753 7149

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

## ORAL COMMUNICATIONS

### PRESENTATIONS/COMMENDATIONS

### CONFIRMATION OF NEW APPOINTMENTS

None

## CONSENT AGENDA

## ACTION

- **CONFIRMATION OF REAPPOINTMENTS**
  - **MAYOR'S REPORT**
1. New Appointment:
    - City-Owned Cemeteries Advisory Committee (TTE 2/14/22) Christine Maney *(from alternate to full member; fulfilling unexpired term)* (Refer O&A)
  2. Memorandum from Information Services Director re: request to pay FY19 invoice from W.B. Mason with FY20 funds (Refer B&F)
  3. Memorandum from Information Services Director re: request to pay FY19 invoice from Kyocera with FY20 funds (Refer B&F)
  4. Memorandum, Grant Application & Checklist from Police Chief re: request acceptance of Bike & Pedestrian Safety Grant in the amount of \$6,000 (Refer B&F)
  5. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a one-year Mass in Motion Grant extension in the amount of \$40,000 (Refer B&F)
  6. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Substance Abuse Prevention Collaborative Grant **extension** in the amount of \$25,000 (Refer B&F)
  7. Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Massachusetts Opiate Abuse Prevention Collaborative Grant extension in the amount of \$25,000 (Refer B&F)
  8. Memorandum, Grant Application & Checklist from Harbormaster re: request acceptance of a Clean Vessel Grant in the amount of \$11,000 (Refer B&F)
  9. Memorandum, Grant Application & Checklist from Mayor's Office re: request acceptance of Cities Complete Count Grant in the amount of \$10,000 (Refer B&F)
  10. Memorandum from CFO & Purchasing Agent re: request permission to issue a RFP to lease water tower space for cell phone equipment (Refer B&F)
- **COMMUNICATIONS/INVITATIONS**
1. City Council Vote of August 22, 2017 re: COV2017-166 re: GZO Sec. 5.30.1 "Purpose" regarding the sunset clause (Refer P&D & Planning Bd.)
- **INFORMATION ONLY**
  - **APPLICATIONS/PETITIONS**
1. PP2020-006: request by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. to install 1 JO Pole on Magnolia Avenue beginning at a point approx. 2000 feet southeast of the centerline of the intersection of Carrie Ln. Install 1 JO Pole, 1 Anchor and all appurtenances with such sustaining and protecting fixtures as necessary in front of 288 Magnolia Avenue (Refer P&D)
  2. Application of EIP Dory Road LLC for the storage of ethanol at 11 Dory Road, Assessors Map 262, Lot 16, per MGL Ch. 148, §13, and GCO Ch. 8, Sec. 8.1 "License for Storing Inflammables" (Refer P&D)
- **COUNCILLORS ORDERS**
  - **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**
1. City Council Meeting: 6/9/2020 (Approve/File)
  2. Special City Council Meeting: 6/16/2020, 6/17/2020 (Approve/File)
  3. Standing Committee Meetings: B&F 6/18/2020 (under separate cover), O&A 6/15/2020, P&D 6/17/2020 (Approve/File)

**STANDING COMMITTEE REPORTS**

**ACTION**

**B&F 6/18/2020**

- 1. Memorandum from EMS Coordinator re: proposed update to the City of Gloucester Fire Department Ambulance Service Billing and Collection Policy, recommendation to write off of \$520,625.06 of uncollectable debt, and set new policy effective 7/1/2020

**O&A 6/15/2020**

- 1. Application of Sarah Valencik for a Permit for Scientific Research in the Coastal Waters & Tidal Flats of the City of Gloucester pursuant to GCO Ch. 20, Sec. 20-27 "Permits for Scientific Works in coastal waters and flats of city"

**P&D 6/17/2020** (No items)

**Individual items from committee reports may be consolidated into a consent agenda**

**SCHEDULED PUBLIC HEARINGS**

- 1. PH2020-019: Amend GCO Chapter 22 "Traffic and Motor Vehicles," Sec. 22-176 "Penalties for parking violations," Subsection (c) "In Beach District" by ADDING Hickory Street and Sawyer Avenue
- 2. PH2020-020: RZ2020-002: Temporary amendment to the GZO pursuant to MGL Ch. 40A, Sec. 5, and GZO Sec. 1.11.2(e) to amend GZO by ADDING a new Sec. 5.33 "Temporary Zoning Relief to Businesses During COVID-19 Pandemic" (TBC 7/14/2020)
- 3. PH2020-009: SCP2020-001: Wingaersheek Road #105, Map 261, Lot 31, GZO Secs. 1.8.3 "Standard to be Applied" and 3.1.6(b) "Building Heights in Excess of 35 Feet" in the R-20 Low/Medium Density Residential District (Cont. from 6/9/2020 TBC)

**FOR COUNCIL VOTE**

**UNFINISHED BUSINESS**

**OTHER BUSINESS**

- 1. City Council Discussion re: CC#2019-034: parking at all times of motor vehicles and RV's on Western Avenue from the County Way Landing to the Avis R. Murray Tennis Courts move to discussion

**INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:**

Update on the Animal Advisory Committee by City Council Representative, Councillor Scott Memhard

**COUNCILLOR'S REQUESTS TO THE MAYOR**

**ROLL CALL** – Councillor Melissa Cox



City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

NEXT REGULAR CITY COUNCIL MEETING, July 14, 2020

**Minutes filed in City Clerk's Office of other Boards and Commissions**

EDIC 3/10/2020; Gloucester Housing Authority 5/13/2020

**NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.**

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

# GLOUCESTER CITY COUNCIL CALENDAR OF BUSINESS

TUESDAY, June 23, 2020

6:00 P.M.

REMOTE MEETING

COUNCIL MEETING #2020-012

MEETINGS ARE RECORDED

CITY CLERK  
GLOUCESTER, MA  
2020 JUN 19 AM 9:08



Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time.

Join from Computer, Smart Device: <https://us02web.zoom.us/j/82047537149>

Join via Phone: 1-312-626-6799 or +1-929-205-6099

Meeting ID: 820 4753 7149

Please visit <http://gloucester-ma.gov/remote-public-meetings> for instructions and guidance on how to join a remote meeting

## ORAL COMMUNICATIONS

### PRESENTATIONS/COMMENDATIONS

### CONFIRMATION OF NEW APPOINTMENTS

None

## CONSENT AGENDA

## ACTION

- **CONFIRMATION OF REAPPOINTMENTS**
- **MAYOR'S REPORT**

### 1. New Appointment:

- City-Owned Cemeteries Advisory Committee (TTE 2/14/22) Christine Maney (from alternate to full member; fulfilling unexpired term) (Refer O&A)
- Memorandum from Information Services Director re: request to pay FY19 invoice from W.B. Mason with FY20 funds (Refer B&F)
- Memorandum from Information Services Director re: request to pay FY19 invoice from Kyocera with FY20 funds (Refer B&F)
- Memorandum, Grant Application & Checklist from Police Chief re: request acceptance of Bike & Pedestrian Safety Grant in the amount of \$6,000 (Refer B&F)
- Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a one-year Mass in Motion grant extension in the amount of \$40,000 (Refer B&F)
- Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Substance Abuse Prevention Collaborative Grant in the amount of \$25,000 (Refer B&F)
- Memorandum, Grant Application & Checklist from Public Health Director re: request acceptance of a three-month Massachusetts Opiate Abuse Prevention Collaborative Grant extension in the amount of \$25,000 (Refer B&F)
- Memorandum, Grant Application & Checklist from Harbormaster re: request acceptance of a Clean Vessel Grant in the amount of \$11,000 (Refer B&F)
- Memorandum, Grant Application & Checklist from Mayor's Office re: request acceptance of Cities Complete Count Grant in the amount of \$10,000 (Refer B&F)
- Memorandum from CFO & Purchasing Agent re: request permission to issue a RFP to lease water tower space for cell phone equipment (Refer B&F)

- **COMMUNICATIONS/INVITATIONS**

- City Council Vote of August 22, 2017 re: COV2017-166 re: GZO Sec. 5.30.1 "Purpose" regarding the sunset clause (Refer P&D & Planning Bd.)

- **INFORMATION ONLY**

- **APPLICATIONS/PETITIONS**

- PP2020-006: request by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. to install 1 JO Pole on Magnolia Avenue beginning at a point approx. 2000 feet southeast of the centerline of the intersection of Carrie Ln. Install 1 JO Pole, 1 Anchor and all appurtenances with such sustaining and protecting fixtures as necessary in front of 288 Magnolia Avenue (Refer P&D)
- Application of EIP Dory Road LLC for the storage of ethanol at 11 Dory Road, Assessors Map 262, Lot 16, per MGL Ch. 148, §13, and GCO Ch. 8, Sec. 8.1 "License for Storing Inflammables" (Refer P&D)

- **COUNCILLORS ORDERS**

- **APPROVAL OF MINUTES FROM PREVIOUS COUNCIL AND STANDING COMMITTEE MEETINGS**

- City Council Meeting: 6/9/2020 (Approve/File)
- Special City Council Meeting: 6/16/2020, 6/17/2020 (Approve/File)
- Standing Committee Meetings: B&F 6/18/2020 (under separate cover), O&A 6/15/2020, P&D 6/17/2020 (Approve/File)

## STANDING COMMITTEE REPORTS

ACTION

### B&F 6/18/2020

1. Memorandum from EMS Coordinator re: proposed update to the City of Gloucester Fire Department Ambulance Service Billing and Collection Policy, recommendation to write of \$520,625.06 of uncollectable debt, and set new policy effective 7/1/2020

### O&A 6/15/2020

1. Application of Sarah Valencik for a Permit for Scientific Research in the Coastal Waters & Tidal Flats of the City of Gloucester pursuant to GCO Ch. 20, Sec. 20-27 "Permits for Scientific Works in coastal waters and flats of city"

### P&D 6/17/2020 (No items)

**Individual items from committee reports may be consolidated into a consent agenda**

## SCHEDULED PUBLIC HEARINGS

1. PH2020-019: Amend GCO Chapter 22 "Traffic and Motor Vehicles," Sec. 22-176 "Penalties for parking violations," Subsection (c) "In Beach District" by ADDING Hickory Street and Sawyer Avenue
2. PH2020-020: RZ2020-002: Temporary amendment to the GZO pursuant to MGL Ch. 40A, Sec. 5, and GZO Sec. 1.11.2(e) to amend GZO by ADDING a new Sec. 5.33 "Temporary Zoning Relief to Businesses During COVID-19 Pandemic" (TBC 7/14/2020)
3. PH2020-009: SCP2020-001: Wingersheek Road #105, Map 261, Lot 31, GZO Secs. 1.8.3 "Standard to be Applied" and 3.1.6(b) "Building Heights in Excess of 35 Feet" in the R-20 Low/Medium Density Residential District (Cont. from 6/9/2020 TBC)

## FOR COUNCIL VOTE

## UNFINISHED BUSINESS

## OTHER BUSINESS

1. City Council Discussion re: CC#2019-034: parking at all times of motor vehicles and RV's on Western Avenue from the County Way Landing to the Avis R. Murray Tennis Courts move to discussion

## INDIVIDUAL COUNCILLOR'S DISCUSSION INCLUDING REPORTS BY APPOINTED COUNCILLORS TO COMMITTEES:

Update on the Animal Advisory Committee by City Council Representative, Councillor Scott Memhard

## COUNCILLOR'S REQUESTS TO THE MAYOR

ROLL CALL – Councillor Melissa Cox



City Clerk

Meeting dates are subject to change. Check with City Clerk's Office

NEXT REGULAR CITY COUNCIL MEETING, July 14, 2020

## Minutes filed in City Clerk's Office of other Boards and Commissions

EDIC 3/10/2020; Gloucester Housing Authority 5/13/2020

**NOTE: The Council President may rearrange the Order of Business in the interest of public convenience.**

The listing of matters is those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.