

CITY CLERK
GLOUCESTER, MA
2020 FEB 27 AM 8:55



GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, March 2, 2020 - 6:00 p.m.
1st Fl. Council Committee Room – City Hall
AGENDA

(Items may be taken out of order at the discretion of the Committee)

1. Appointments:

Human Rights Commission	Mauiza Alves (Cont'd from 02/03/20)	TTE 02/14/23
Open Space & Recreation Commission	Dave Sargent (fulfilling unexpired term)	TTE 02/14/21
Tourism Commission	Patricia Gates, Francesco Margiotta	TTE 02/14/23

Reappointments:

Historical Commission	Robert Whitmarsh (Cont'd from 1/21/20)	TTE 02/14/23
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2. **CC2019-039 (LeBlanc): request review of GCO Ch. 21, "Streets, Sidewalks and Other Public Places" Art. V, "West Gloucester Firing Range" and whether certain sections of Art. V be amended (Cont'd from 02/03/20)**
3. **CC2020-001 (LeBlanc): request review of GCO Ch. 2 "Administration," Div. 8 "Human Rights Commission" (Cont'd from 02/03/20)**
4. **CC2020-002 (LeBlanc): Amend GCO Ch. 2 "Administration," Art. V "Boards, Commissions, Council & Committees," be AMENDED by DELETING Div. 7 "Downtown Development Commission," Secs. 2-491 through 2-495; and ADDING "Div. 7, Secs. 491-495.-Reserved."**
5. **"City Council vote of 1/28/2020 re: Amend GCO Ch. 22 "Traffic and Motor Vehicles," Art. II, Div. 2 "Traffic Commission" re: number of members and membership." Returned by City Council from the 2/11/2020 meeting**
6. **CC2019-032 (Gilman): request City Council adopt MGL Ch. 90, 17C re: establishing a speed limit of 25 mph on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway (Cont'd from 02/03/20)**

COMMITTEE

Chair, Councilor Sean Nolan
Vice Chair, Councilor Steven LeBlanc
Councilor Jamie O'Hara

CC: Joanne Senos
Jim Destino
Chip Payson
Chief of Police Ed Conley

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 21, 2020

Ms. Maiuza Alves
33 Trask Street
Gloucester, MA 01930

Dear Maiuza:

Thank you for your interest in serving on the **Human Rights Commission**. I am pleased to appoint you to a three year term to the commission. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued a 90-day temporary appointment.

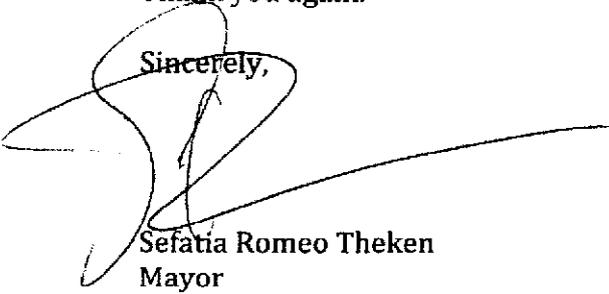
Your appointment will be sent to the City Council for their meeting of November 12, 2019, at which time it will be referred out to the Ordinance and Administration subcommittee. You will be notified by the Clerk of Committees as to the date on which your appointment will be reviewed by the O&A Committee.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

December 30, 2019

Office of the Mayor
Gloucester City Hall
9 Dale Avenue
Gloucester, MA 01930

Dear Mayor Romeo Theken,

My name is Maiuza Alves and I would like to be considered for a seat on the Human Rights Commission. I have lived in Gloucester for the past twenty-three years and over the past five years, have become involved in various charity and humanitarian endeavors in our local community. My desire is to serve the entire community, with a focus on the immigrant community.

I would like to tell you a little bit about myself. I am from Brazil and have two adult sons, both of whom I raised in Gloucester. Being from Brazil, I know what it is like to be an immigrant. To put it simply, it is difficult. Most local immigrants work two or three jobs to make ends meet, especially when they are newly arrived. They usually do not know the language very well so after working all day, they often go to classes at night or on weekends to study English. They live lives that focus on family, work, and school and have very little time for relaxation. Language is often a problem. Immigrants take their cues from other immigrants who have been in the area longer, and sometimes they are led in the wrong direction. This can cause difficulties and problems that may not have occurred if they had a legitimate contact in the community. I would like to be a local voice for immigrants and help them to find answers to their questions, as well as help them to find possible solutions to their problems. I believe I can do this as a member of the Human Rights Commission.

Some of what I have accomplished in the community over the past three years includes working with Mayor Romeo Theken in developing and circulating the City ID. Through this effort, local immigrants without a picture ID were able to obtain one through the City of Gloucester. I have also served as the coordinator of "No One Fights Cancer Alone," a fundraiser for local cancer patients and their families. This fundraiser partners with the Gloucester Fund, and I consult with three partners as to how the money is directed. In the three years I have coordinated this event, we have raised over \$16,000.00, which was distributed to local individuals who are battling cancer.

I appreciate your consideration for a seat on the Human Rights Commission, and I look forward to hearing from you.

Sincerely,

Maiuza Alves

MAIUZA ALVES

33 Trask Street, Apartment B, Gloucester MA, 01930
maiuza@me.com · 978-879-8153

My focus is to serve and help set a standard regarding human rights in our local community. Due to my unique experiences and perspective, I believe I will be an asset to this commission specifically when it pertains to discrimination based on ancestry, citizenship, national origin, and ethnicity.

EXPERIENCE

2018 - PRESENT

ARTISANAL FURNITURE REFINISHER

What began as a hobby and a means of expressing myself artistically has developed into a viable business. Through dedication, a focus on sustainability, and faithful clients, my business has grown and is starting to flourish.

2004 - PRESENT

TRUE CLEANING

As a small business owner, I am responsible for all areas of the business including (but not limited to): scheduling; quality control; customer relations and finances.

1999 - 2004

GLOUCESTER HOUSE RESTAURANT

As the Head Waitress of all functions at the restaurant, I was responsible for supervising staff and executing service at the highest possible standard.

1988 - 1996

LOUIS SIMAO SCHOOL

In my capacity as school secretary, I served as a liaison to the school committee and organized numerous events. In addition to maintaining the daily activities of the school office, I was in charge of all fundraising and extracurricular school events including collaborations with charities.

EDUCATION

1994

JOB PIMENTEL HIGH SCHOOL GRADUATE

Although I received my high school diploma in Brazil, I believe by living in the USA for over 23 years and becoming a citizen, I have assimilated well into American society independent of a traditional American education.

SKILLS

- Community organization
- Advocacy
- Research
- Networking
- Problem solving
- Bilingual (Portuguese)

ACTIVITIES

Over the past three years, I have been increasingly involved with various humanitarian and charitable endeavors in our local community.

In collaboration with the Gloucester Fund, I have organized and hosted "No One Fights Cancer Alone", an annual fundraiser that has raised over \$16,000.00 for cancer patients and their families.

As a voice for the immigrant community, I have provided assistance to our local government in various matters pertaining to immigration.



Gloucester City Council

CERTIFICATE OF VOTE

Certificate Number: 2019-118

The Gloucester City Council, at a meeting held on **Tuesday, June 25, 2019** at 7:00 p.m. in the Kyrouz Auditorium, City Hall, voted to approve the following:

IN CITY COUNCIL:

MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Gilman, the City Council voted 8 in favor, 0 opposed, 1 (Nolan) absent, to Amend GCO Ch. 2 "Administration," Div. 8-"Human Rights Commission," by ADDING following sections: 2-502 "Disabilities Rights Commission Established; Terms," 2-503 "Election of chairperson; rules of procedure", 2-504 "Purposes," 2-505 "Definition of person with disability," 2-506 "powers and duties," and 2-507 "Records" as follows:

Sec. 2 – 502. - Disabilities Rights Commission Established; Terms.

- (a) There shall be a sub-commission under the Human Rights Commission known as the "Gloucester Disabilities Rights Commission," which shall consist of seven members appointed by the mayor and approved by the city council, to serve without compensation. A majority of said commission members shall consist of people with disabilities, one member may be a member of the immediate family of a person with a disability, one member shall be either an elected or appointed official of the city, and one member shall also serve as a member of the Human Rights Commission to ensure consistent goals and practices.
- (b) The commissioners shall be selected and appointed from a list developed by the mayor through an application process which shall include public notice as provided in section 7-6 of the Charter. Said list shall be updated as vacancies on the commission occur. All such appointments by the mayor shall be confirmed by the city council pursuant to section 2-10(a) of the Charter.
- (c) The commissioners shall serve a term of three years; provided, however, that of the members first appointed to the commission, two shall be appointed to a term of one year, two shall be appointed to a term of two years, and three shall be appointed to a term of three years. Thereafter, the mayor shall appoint each successor to a term of three years. In the event of the death or resignation of any member, a successor shall be appointed to serve for the unexpired term for which the member has been appointed.
- (d) The loss of office by a commissioner due to excessive absence shall be governed by section 7-14 of the Charter.
- (e) Said commission shall follow all applicable laws including, without limitation, Section 504 of the federal Rehabilitation Act of 1973, which requires inclusion and integration of persons with disabilities in the programs, services and employment opportunities of organizations and agencies that receive federal money; Amendment Article 114 of the Massachusetts Constitution, which prohibits discrimination on the basis of disability under any service or program within the Commonwealth; and the regulations of the Architectural Access Board, which require access in newly built and renovated buildings.

Sec. 2 – 503. - Election of chairperson; rules of procedure.

- (a) The members of the commission shall annually elect a chairperson from among its members who shall not hold that office for more than three consecutive terms.
- (b) Subject to the approval of the mayor, the commission shall adopt rules of procedure for its administration which are consistent with the laws of the commonwealth, ordinances of the city and Parliamentary Authority.

Sec. 2 – 504. - Purposes.

The purposes of the commission shall be to promote the full integration and participation of people with disabilities in the City of Gloucester's activities, services and employment opportunities or the community and to coordinate or carry out programs in coordination with programs of the Massachusetts Office of Disability. The commission shall:

- (1) Research local problems and challenges of people with disabilities.
- (2) Advise municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities.
- (3) Work closely with the ADA Coordinator, inventory all of the programs and services that are currently in place in the City for people with disabilities and promote public awareness of such services to bring about maximum participation of people with disabilities.
- (4) Recommend to the mayor and the ADA Coordinator new programs and services needed to meet the problems and challenges of people with disabilities and to ensure equal access by persons with disabilities.
- (5) Review and make recommendations to the mayor about current policies, procedures, services, activities and facilities of departments, boards and agencies of Gloucester as they affect people with disabilities.
- (6) Provide information and referrals for guidance and technical assistance in all matters pertaining to disability to individuals, public agencies, businesses and organizations in the city.

Sec. 2 – 505. - Definition of person with a disability.

For the purpose of this ordinance a person with a disability shall be defined as any person who (1) has a

Physical or mental impairment which substantially limits one or more major life activities; (2) has a record of such impairment; or (3) is regarded as having such impairment.

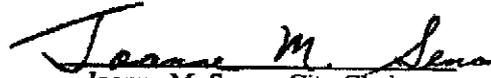
Sec. 2 – 506. - Powers and duties.

The powers and duties of the commission shall include the following:

- (1) To ensure the equal status of persons with disabilities in the areas of education, employment, the economy, politics, housing, and health.
- (2) To acquire, analyze, use and store disability related statistics and related materials for program planning and evaluation purposes.
- (3) To keep and make public records of its meetings and actions and to publish reports and other documents.
- (4) To provide a public forum in which citizens with disabilities may identify specific barriers that may prevent them from taking full advantage of city programs, initiatives, and facilities. The commission may advise the mayor on any recommended corrective actions.
- (5) To assist in public awareness and inclusion of persons with disabilities through participation in public events, including but not limited to, City sponsored recreational, educational and development activities.
- (6) To refer complaints or grievances to the appropriate local, state or federal agency for resolution.
- (7) To receive donations in the name of the city, subject to the approval of the mayor and city council, consistent with the city's gift acceptance ordinance.
- (8) To provide the mayor, the city council and the school committee with a complete annual report of its activities and its recommendations, which shall be included in the City's Annual Report.

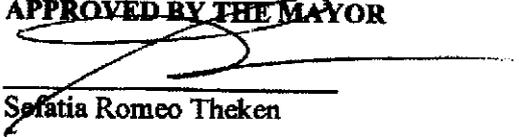
Sec. 2 – 507. – Records.

All commission records shall be public except those that are necessary to ensure privacy rights under other local, state or federal laws.”


Joanne M. Senos, City Clerk

Date: June 27, 2019

APPROVED BY THE MAYOR


Sefatia Romeo Theken

VETOED BY THE MAYOR

Sefatia Romeo Theken

SIGNED THIS 27th DAY OF JUNE, 2019

All Ordinances shall become effective 31 days after passage except
Emergency Orders and Zoning Amendments shall become effective the next day

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 18, 2020

Mr. Dave Sargent
637 Essex Avenue
Gloucester, MA 01930

Dear Dave:

Thank you for your interest in serving on the **Open Space and Recreation Committee**. I am pleased to appoint you to the commission, fulfilling Patti Amaral's term, expiring on 2/14/2021. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued a 90-day temporary appointment.

Your appointment will be sent to the City Council for their meeting of February 25, 2020, at which time it will be referred out to the Ordinance and Administration subcommittee. You will be notified by the Clerk of Committees as to the date on which your appointment will be reviewed by the O&A Committee.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Selatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council



Enza Taormina <etaormina@gloucester-ma.gov>

[Mayor] Open Space and Recreation Committee

1 message

Sargent <gsgt@comcast.net>

Sat, Feb 15, 2020 at 9:37 AM

Reply-To: gsgt@comcast.net

To: mayor@gloucester-ma.gov

Cc: vkrawczyk@gloucester-ma.gov, Gregg Cademartori <gcademartori@gloucester-ma.gov>

Mayor Romeo-Theken
City of Gloucester
9 Dale Avenue
Gloucester, MA 01930

February 15, 2020

Dear Mayor Romeo Theken,

I'm requesting consideration for an appointment to the Gloucester Open Space and Recreation Committee.

I've provided staff support to this committee during its early stages of development

Attached is a resume for your review.

Thank you for your time and consideration.

Best regards,

Dave Sargent
637 Essex Avenue
Gloucester, MA 01930
(978) 281-3981
E-Mail : gsgt@comcast.net

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To view this discussion on the web visit <https://groups.google.com/a/gloucester-ma.gov/d/msgid/mayor/087D4A0F-EB9B-4773-98F0-7E59340C9FC3%40comcast.net>.

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 **Dave's Resume.pdf**
72K

DAVE SARGENT

PUBLICATIONS

"A Study of Jones River Discharge Points"
1997

"An Optical Brightener Handbook" -The use of Optical Brightener testing as an indicator in helping to identify: faulty septic systems, sewage exfiltration, storm drain cross-connections, and human/animal waste differentiation.
1998

Co-authored "Identifying locations for Eelgrass Habitat Restoration in the Annisquam River". 2008

PROFESSIONAL REGISTRATION & AFFILIATION

Certified Title 5 System Inspector 2001-2019

Massachusetts Department of Environmental Protection Approved Soil Evaluator 2001-2019

Board of Directors for the Massachusetts Shellfish Officers Association 2005-2017

Member of the Massachusetts Shellfish Advisory Panel.
Advisor to the Director of the Massachusetts Division of Marine Fisheries. 2014-2017

City of Gloucester Shellfish Constable and Alewife Warden from May 30, 2005 to July of 2017 and previously was a (finfish & shellfish) commercial fisherman for over twenty-five years.

The On-site Wastewater Sanitarian with the Gloucester Health Department with the principal responsibility of managing the City of Gloucester's On-site Wastewater Management Plan 2001-2005. Interim Co-Director of the Gloucester Health Department 2003-2004.

Past local volunteer positions include: the City of Gloucester representative to Eight Towns and the Bay (Mass Bays Program), the Gloucester Shellfish Advisory Commission, and the Gloucester Planning Board.

Active participant in the creation of:

- "Assessment of Potential and Actual Sources of Nonpoint Source Pollution in the Good Harbor Drainage Area"
- "City of Gloucester Comprehensive River and Stream Habitat Restoration Report"
- City of Gloucester Shellfish Management Plan
- City of Gloucester Shellfish Ordinances
- (Daylor) West Gloucester/Ward 5.2 Land Use and Wastewater Plan
- Coordinating Committee for Plan 2000-2001 (the City of Gloucester Master Plan)

Directly involved in numerous wetlands, diadromous fish, eel- grass and shellfish restoration projects locally as well as throughout the upper North Shore.

Organized and successfully led volunteer efforts in both Shellfish Bed Restoration efforts and Little River Alewife Fish Counts.

A principal in both 319 and 604b water quality grant projects conducted within the City of Gloucester. Also maintains a database of water samples collected from storm drains, wetlands, and culverts throughout the City of Gloucester that discharge to receiving waters.

Assisted in the study and the preparation of "An Evaluation of Innovative Stormwater Treatment Technology Installations Designed to Mitigate Storm Drain Pollution Impacting Shellfish Beds at Wychmere Harbor, Harwich and the Jones River, Gloucester, Massachusetts" 1998-1999.

Recipient of the 1998 "Visionary Award" from the Gulf of Maine Council on the Marine Environment.

Open Space + Recreation Committee

Sec. 2-551. - Established; composition; appointment; terms.

There is hereby established an open space and recreation committee which is created to formulate and implement an open space and recreation plan (OSRP) for the city. The open space and recreation committee will assist the city in its future actions with regard to open space parcels within the city. The committee shall consist of seven members who shall be appointed by the mayor from the residents of the city and confirmed by the city council. The members shall serve for three-year staggered terms beginning on the date of appointment and ending on February 14 as required by the city Charter.

(Ord. of 8-25-2009(01), § 2-517)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 3, 2020

Ms. Patricia Gates
The Gloucester Shop of Cape Ann
48 Main Street
Gloucester, MA 01930

Dear Patricia:

Thank you for your interest in serving on the Tourism Commission. I am pleased to appoint you to a three year term as a member of the commission. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued a 90-day temporary appointment.

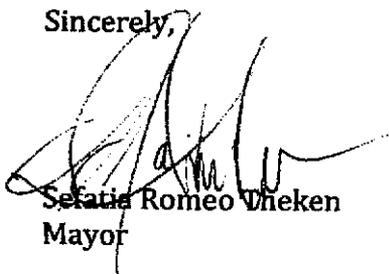
Your appointment will be sent to the City Council for their meeting of February 18, 2020. Confirmation of your appointment will be referred out to the next Ordinance and Administration standing committee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Stefania Romeo Dheken
Mayor

cc: Mayor's Report to the City Council

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

January 23, 2020

Mr. Francesco Margiotta
11 Madison Avenue
Gloucester, MA 01930

Dear Francesco:

Thank you for your interest in serving on the **Tourism Commission**. I am pleased to appoint you to a three year term as a member of the commission. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued a 90-day temporary appointment.

Your appointment will be sent to the City Council for their meeting of February 4, 2020. Confirmation of your appointment will be referred out to the next Ordinance and Administration standing committee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is stylized and somewhat cursive, with a large loop at the end.

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Dear Mayor Sefatia Romeo Theken,

My interest to join the tourist commission comes from my love of Gloucester. I was born and raised in this beautiful city and love to see how the city is growing. I moved away for some time and decided to move back 3 years ago to raise my family. I now have two lovely children, a beautiful wife and a home in Gloucester. We enjoy going to the parks and beaches, walking on the boulevard and enjoy the amazing restaurants in town. Moving back to this amazing city, I want to be a part of making the community even better. I believe I would be a great fit for the City of Gloucester's tourist commission.

I have been in the hospitality industry for over 10 years and my job is to make people happy. I am good at planning events and organizing them, as well. I want to be part of something that helps develop activities, historical events and creates recreational opportunities. I communicate well with others and love promoting team bonding. I believe the tourism commission helps move Gloucester forward in bringing in events and helps build a stronger community. I have been a part of many local events witnessing how the community comes together; and that to me is something that gets me excited. I hope this letter finds you well and I hope to become a member of the tourist commission that helps Gloucester continue moving forward towards the future.

Sincerely,

Francesco Margiotta

Francesco Margiotta

Cell Phone: 978-675-6709 | Email: francescomargiotta.fm@gmail.com

- Restaurant Manager** Beauport Hotel Gloucester, MA July 2018 – Present
- Oversee daily operations of 6 outlets: Restaurant, Lobby Bar/Lounge, Outdoor Deck, In-Room Dining & Bird's Eye Pool Bar
 - Manage a team of 35-50 employees in space(s) that seat(s) more than 200+ people
 - Able to manage all shifts and provide floor coverage during peak business hours
 - Assist in the hiring and interviewing process in accordance with hotel standards
 - Guide supervisor team to enforce server standards with a focus on exceptional service
 - Work on server schedule weekly to provide proper coverage for breakfast, lunch, dinner and special events
 - Assist and conduct pre-shifts, assist in menu planning and own the development of food and beverage servers
 - Collaborate on New Hire Orientation packet & Server Standard Procedure Assessment for ongoing development
 - Communicate with all departments to provide all guests with unique experience and ensure guests' requests are filled
 - Involved in special projects in partnership with upper management
 - Effectively able to communicate with front and back-of-house staff with best interest of guests always set as priority
- Area Operations Manager** Revolution Foods Boston, MA Sept 2017 – June 2018
- Participate in the development of market forecasts with GM and Financial Manager and develop plans to optimize financial performance and productivity
 - Perform audits as assigned and make recommendations to optimize financial performance or operational standards.
 - Lead renewal process through contract signing and participates actively in the sales process
 - Oversee 88 Boston public schools and 15 charter schools to ensure food deliveries are on time and meals are compliant with state standards
 - Identify opportunities to implement new products and services to support sales growth, client retention and happy kids
 - Manage the orders for each school, ensuring the highest student satisfaction and stringent compliance regulations
 - Prepare periodic presentations to school leaders, school service staff and school partnership teams
 - Work closely with the Culinary Manager to manage inventory and shift meal orders as appropriate
- Operations Manager** New American Academy Charter School New York, NY Oct 2015 – Sept 2017
- Manage all aspects of free and reduced lunch program process, including running the entire application process
 - Oversee transportation, food services and other third-party service contracts, ensuring ongoing monitoring and implementation of contracts
 - Experience in procurement: bidding, reviewing and awarding contracts (furniture, technology & food vendors)
 - Respond to and resolve routine internal and external inquiries with parents, employees and school organizations
 - Coordinate with Department of Education working on bus routes and safety of children coming to and from school
 - Assist in school conduct process, including reviewing bus misconduct, lunch room and recess behavior
 - Partner with Director of Operations in hiring process and payroll for new employees
- Milestones**
- Successfully relocated school to new building working with contractors to ensure school opened in time for new school year
 - Implemented new water system to reduce plastic waste in school by 30%
 - Generated a \$280K surplus for 4th year of school & partnered with Principal in creating a new after school program
- Banquet Manager** Hudson Hotel New York, NY Sept 2013 – Oct 2015
- Directly oversaw \$3MM+ Banquet Department with 50 union employees
 - Managed maintenance and execution of events within 25,000 square feet of space
 - Responsibilities included: forecasting, annual budgeting, managing costs to meet anticipated margins, recruitment, scheduling and weekly payroll, facilitated purchasing of linens and maintenance of china, glassware & silver pars
 - Executed banquet events for groups of 500+ guests, which included: staffing, event planning, supervising set-up and ensuring flawless event execution
 - Participated in hotel labor meetings with Union, recognition programs and disciplinary actions of union employees
 - Supported sales & marketing teams with menu planning and execution of events through BEO collaboration

Francesco Margiotta

Cell Phone: 978-675-6709 | Email: francescomargiotta.fm@gmail.com

Milestones

- Implemented a Banquet Beverage Program to set standard for more efficient & cost-saving approach to F&B inventory
- Core Shaker of the Month – December 2014
- Reduced the commission payable to staff by \$19.5K
- 2014 banquet budget expenses reduced by more than 20% under my departmental guidance & management

Food & Beverage Manager

Hyatt Regency Boston

Boston, MA

April 2011 – Sept 2013

- Oversaw daily operations of 5 outlets: In-Room Dining, Restaurant, Lobby Bar, Lobby Lounge & Terrace
- Responsible for interviewing, hiring and training all new employees for Food and Beverage Outlets
- Performed 40+ annual employee reviews giving personalized feedback for growth customized for each individual
- Ensured forecasted goals were met through proper scheduling and labor analysis on a weekly basis
- Reviewed monthly beverage inventory to help control costs, lowering beverage cost by 5%

Milestones

- Improved guests' overall experience scores by 7% increase over prior year and increased satisfaction with service received by 4.7% through ongoing staff development and service experience trainings
- Manager of the Quarter – June 2012

Assistant Food & Beverage Manager

Hyatt Regency at Aventine

La Jolla, CA

June 2010 – April 2011

- Oversaw 6 different revenue centers at a 418-room Hyatt, including: Michael's Lounge, Barcino Restaurant for breakfast & dinner, Pool Bar, Perks Coffee Shop, Café Japengo Sushi & In-Room Dining
- Managed a team of 30 employees ensuring standard operating procedures were upheld during guest service experience
- Drove revenue and sales through training staff within restaurant, lounge and bars using motivation and encouragement, as well as, incentives for staff
- Executed banquet events for groups of 75+ guests, which included: staffing, event planning, supervising set-up and ensuring flawless event execution

Milestones

- Re-engineered procedures for service of food and beverage throughout all departments to improve guest satisfaction by 7%
- Promoted by management after only 10 months to larger property within Hyatt Regency Corporation

Education

Bachelor of Science in Business Management

Johnson & Wales University

Providence, RI

Skills

Microsoft Office (Word, Excel, PowerPoint, Outlook), Micros POS Systems, TimeSaver Timesheet Programs, ATS EDU Database Programs, Skedula Reporting Systems



**CITY OF GLOUCESTER 2019
CITY COUNCIL ORDER**

ORDER: CC#2019-039
COUNCILLORS: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 10/22/19
REFERRED TO: O&A & Police Chief
FOR COUNCIL VOTE:

ORDERED that the City Council request that Police Chief and the Ordinances & Administration Standing Committee review the Gloucester Code of Ordinances Chapter 21 "Streets, Sidewalks And Other Public Places" Article V "West Gloucester Firing Range" and determine whether certain sections of said Article V should be amended.

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee and the Police Chief for review and recommendation to the City Council.

Steven LeBlanc
Ward 3 Councilor



**CITY OF GLOUCESTER 2020
CITY COUNCIL ORDER**

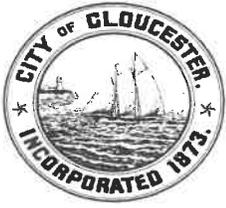
ORDER: CC#2020-001
COUNCILLORS: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 01/28/2020
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED request that the Ordinances and Administration Standing Committee review Chapter 2 "Administration", Division 8 – Human Rights Commission.

FURTHER ORDERED that this matter be referred to the Ordinances and Administration Standing Committee for review.

Steve LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2020
CITY COUNCIL ORDER**

ORDER: CC#2020-002
COUNCILLORS: Steve LeBlanc

DATE RECEIVED BY COUNCIL: 02/11/20
REFERRED TO: O&A
FOR COUNCIL VOTE:

ORDERED that the Gloucester Code of Ordinances Chapter 2 “Administration,” Article V “Boards, Commissions, Council & Committees,” be **AMENDED** by **DELETING** Division 7 “Downtown Development Commission,” Secs. 2-491 through 2-495; and **ADDING** Division 7, Secs. 491-495. - Reserved.

FURTHER ORDERED that this matter be referred to the Ordinances and Administration Standing Committee for review and recommendation to City Council.

Steve LeBlanc
Ward 3 Councillor



**CITY OF GLOUCESTER 2019
CITY COUNCIL ORDER**

ORDER:	CC#2019-032
COUNCILLOR:	Val Gilman Jen Holmgren

DATE RECEIVED BY COUNCIL:	08/27/2019
REFERRED TO:	O&A
FOR COUNCIL VOTE:	

ORDERED that the City Council adopt Massachusetts General Law Chapter 90, Section 17C that states the following:

(a) Notwithstanding section 17 or any other general or special law to the contrary, the city council, the transportation commissioner of the city of Boston, the board of selectmen, park commissioners, a traffic commission or traffic director of a city or town that accepts this section in the manner provided in section 4 of chapter 4 may, in the interests of public safety and without further authority, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

(b) Upon establishing a speed limit under this section, the city or town shall notify the department. The operation of a motor vehicle at a speed in excess of a speed limit established under this section shall be a violation of section 17.

FURTHER ORDERED that this matter be referred to the Ordinances & Administration Standing Committee for review and recommendation to City Council.

Val Gilman
Ward 4 Councillor

Jen Holmgren
Councillor at Large