

**Ordinances & Administration Committee**  
 Tuesday, November 18, 2019 – 6:00 p.m.  
**1<sup>st</sup> Fl. Council Conference Room - City Hall**  
 -Minutes-

**Present:** Chair, Councilor Steve LeBlanc; Vice Chair, Councilor Jamie O’Hara; Councilor Sean Nolan  
**Absent:** None.

**Also Present:** Councilor Holmgren (entered the meeting at 6:11 p.m.); Councilor Gilman (entered the meeting at 6:35 p.m.); Joanne Senos; Donna Leete; Vanessa Krawczyk

The meeting was called to order at 6:00 p.m. There was a quorum of the City Council upon the arrival of Councilor Gilman.

**1. Appointments:**

Animal Advisory Committee	Lynn R. Jackson (DVM) (Cont’d to 12/2/19)	TTE 02/14/23
Clean Energy Commission	Samuel Ziergiebel (fulfilling unexpired term)	TTE 02/14/21

**Mr. Ziergiebel** advised that his passion is sustainability, having studied mechanical engineering and energy alternatives such as wind turbines. He noted he runs a solar power company based in Gloucester. Citing that he’s good at solving complex problems he voiced his willingness to help out. He noted he regularly attends state Dept. of Energy Resources meetings to keep up to date on developments and issues on the solar industry. The Committee voiced their approbation of Mr. Ziergiebel’s appointment saying that the Commission is a groundbreaking group concentrating on renewable energy for the city.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Samuel Ziergiebel to the Clean Energy Commission, TTE 02/14/21.**

Council on Aging	Felicia Webb	TTE 02/14/23
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**Ms. Webb** noted she works for the Cape Ann Transportation Authority (CATA) as an administrator and that she’s been in the city five years. She reviewed that she’s been a part of the senior and disabled transportation industry for some time now and expressed a desire to contribute by utilizing her experience with the Council on Aging (COA) to benefit the city’s senior population. **Councilor LeBlanc** asked if there was a possible conflict of interest with Ms. Webb working for CATA and the COA’s senior population. **Ms. Webb** conveyed she believed there wasn’t a conflict. **Councilor LeBlanc** expressed he was confident that with Ms. Webb’s background, the COA was a good fit, possibly in a role as a liaison between the two entities. **Councilor O’Hara** noted Ms. Webb would be a great asset to the COA as did **Councilor Nolan**.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Felicia Webb to the Council on Aging, TTE 02/14/23.**

Dogtown Preservation Commission	Charles Crowley	TTE 02/14/21
	Richard Quateman	TTE 02/14/22
	Christopher Leahy	TTE 02/14/23

**Mr. Crowley**, well known to the Committee for his work formerly on the Dogtown Ad Hoc Committee as well as his membership in the Open Space & Recreation Committee, advised that as a member of the Dogtown Ad Hoc Committee he was tasked to accumulate data, figuring out the composition and ownership of the parcels that comprise the entirety of Dogtown. He expressed that his intent as a member of the Commission is to continue this work to firm up the outline of Dogtown thereby finishing the task he started with the Ad Hoc Committee. **Councilor LeBlanc** endorsed Mr. Crowley’s appointment as did **Councilor Nolan** who advised that Mr. Crowley is very thorough in everything he does.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Charles Crowley to the Dogtown Preservation Commission, TTE 02/14/21.**

**Mr. Quateman** conveyed that his background is in natural resources management starting in the 1970's with national park planning; and in the mid-1980's lived and worked in Gloucester at that time and was part of the Dogtown Ad Hoc Committee. He advised that he and his wife just moved back to the city, and he wanted to be part of the preservation of Dogtown, in order to make the best use of it for residents and visitors.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Richard Quateman to the Dogtown Preservation Commission, TTE 02/14/22.**

**Mr. Leahy** explained that he is recently retired after 45 years with the Mass. Audubon Society. He has been a resident for 40 years and was on the Dogtown Ad Hoc Committee and part of the Friends of Dogtown. He expressed that the Commission will allow members to work more closely with city officials giving Dogtown the management it needs and deserves. **Councilor Nolan** advised this will be a strong Commission, saying he was impressed with Mr. Leahy's credentials.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Christopher Leahy to the Dogtown Preservation Commission, TTE 02/14/23.**

Gloucester Cultural Council

Rebecca Nagle

TTE 02/14/23

**Ms. Nagel** conveyed that she moved to Gloucester five years ago reviewing that she's a member of the U.S. Figure Skating Committee, experienced in planning and marketing as well as event planning. She highlighted that she is an artist, frequently working with high school and college students. On an inquiry by **Councilor LeBlanc**, she advised she has observed several meetings of the Cultural Council saying that she appreciates the dynamics of the group, expressing her willingness to serve. **Councilors O'Hara** and **Nolan** offered their thanks Ms. Nagel for stepping forward.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Rebecca Nagle to the Gloucester Cultural Council, TTE 02/14/23.**

Gloucester Historical Commission

Lillian Olmsted (fulfilling unexpired term)

TTE 02/14/21

**Ms. Olmsted** explained that she purchased and restored a historic home across from Niles Beach, a home associated Captain Albert Lewis of Lewis Wharf in Boston, detailing briefly some of the things she encountered during the restoration process. Because of this restoration, she mentioned she became very interested in Gloucester's history, developing a desire to preserve its historic aspects as well as pursuing an interest in historic educational outreach. **Councilor LeBlanc** touched on the difficulties of historic restoration and the types of applicants that come before the Commission and some of their needs with Ms. Olmsted briefly.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Lillian Olmsted to the Gloucester Historical Commission, TTE 02/14/21.**

Human Rights Commission

Sarah Mitchell Peck

TTE 02/14/22

**Ms. Peck** advised that she was pleased to see the call for members of the Human Rights Commission advising that she started immediately upon graduation with her Master's Degree doing international work in Human Rights. She cited her work in West Africa and work for a series of international Human Rights organizations. Mentioning that she lives in Gloucester, she noted she wants to contribute to the community. **Councilor Nolan** expressed he was pleased to see this Commission brought forward, voicing his appreciation for Ms. Peck's Human Rights background.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Sarah Mitchell Peck to the Human Rights Commission, TTE 02/14/22.**

**2. Memorandum from Human Resources Director re: request to amend Personnel Ordinances for job classification, AFSCME B**

Donna Leete, Human Resources Director, noted that before the Committee is what she cited as an achievement to gain a classification plan for the Library and the city’s administrative personnel. She expressed her confidence that this classification plan places the city in a competitive position given the geographic challenges to hiring in the city along with retaining talented employees. She called this effort a true joint labor/management initiative. She advised this is a more streamlined classification plan moving away civil service titles.

She also touched on the ordinance requirement that there be copies of pay scales for various union contracts, a section that follows the Classification Ordinance. She reported that they keep the pay scales in the City Clerk’s office which serves as Appendix B of the Personnel Ordinance citing that with all the small frequent changes to that section, it becomes a cumbersome process to enact those changes.

The Committee thanked Ms. Leete for her dedication in seeing this matter through.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend GCO, Appendix C, Personnel Ordinance, Appendix A-Classification Plan as follows:**

**DELETE THE FOLLOWING:**

Alphabetical Listing of Fulltime and Parttime Position Classes and Allocation to Compensation Grade and/or Schedule		
Position	Schedule	Compensation Grade
<del>Account Clerk</del>	<del>AFSCME</del>	<del>V</del>
<del>Account Specialist</del>		<del>XIII-A</del>
<del>Archivist/Records Clerk</del>	<del>AFSCME</del>	<del>VII</del>
<del>Art Coordinator, Council on Aging, PT</del>		IV
Asphalt Raker	AFSCME	V
Asst. to Animal Control, Police		VI
<del>Asst. Buyer</del>	<del>AFSCME</del>	<del>V</del>
Asst. Department of Public Works Director		

Asst. Fire Chief		
Asst. Harbormaster	AFSCME	VI
<del>Asst. Registrar of Voters</del>	<del>AFSCME</del>	<del>VII</del>
<del>Asst. Sanitary Inspector</del>		
Asst. Skating Rink Manager		
Asst. Supt. Fire Alarm and Police Signal System		
Asst. Traffic Sign Erector	AFSCME	V
<del>Asst. Water Registrar</del>	<del>AFSCME</del>	<del>V</del>
<del>Attendant</del>		
<del>Audio-Visual Librarian</del>	<del>AFSCME</del>	<del>VI</del>
Backflow Prevention Device Tester	AFSCME	VIII
Board Secretary		
<del>Bookkeeper, Community Development</del>		<del>VII</del>
<del>Bookkeeper, DPW</del>		<del>VII</del>
<del>Bookkeeper, Treasurer/Collector</del>		<del>VII</del>
Building Custodian (Junior)	AFSCME	VI
<del>Buyer</del>	<del>AFSCME</del>	<del>VIA</del>
Cafeteria Helper		
Cafeteria Manager		
Carpenter	AFSCME	VI

Cataloguer	AFSCME	VI
Children's Librarian	AFSCME	VI
Circulation Librarian, Library		VI
Civil Service Director		
Clerk of Committees		VIII
Clerk—Personnel	AFSCME	IV
Clerk Typist	AFSCME	IV
Collection Specialist		VII
Code Enforcement Inspector	AFSCME	VIII
Commissioner of Public Safety		
Confidential Secretary (OPW)	Mgt.	VIII
Confidential Secretary (Police Dept.)	AFSCME	V
Custodian (Junior)	AFSCME	VI
Data Control Clerk		
Deputy Collector	AFSCME	VII
Deputy Fire Chief	Fire	IV
Deputy Sealer Wts. and Measures		
Director of Communications and Constituent Services		
Drillman	AFSCME	V
Electrician		

Electrician Helper	AFSCME	V
<del>Executive Secretary</del>		
<del>Executive Secretary to Mayor</del>	<del>AFSCME</del>	<del>VIIIA</del>
<del>Executive/Confidential Secretary</del>		<del>VIIIA</del>
Facilities Manager (Department of Public Works)		
<del>Financial Secretary</del>		
Fire Captain	Fire	III
Firefighter	Fire	I
Firefighter and Asst. Mechanic	Fire	II
Fire Inspector		
Fiscal Analyst		
Forestry Maintenance Man		
<del>Grants Accounting Specialist</del>	<del>AFSCME</del>	<del>VIII</del>
Grounds Maintenance Man		
Head Lifeguard		
Head Pumping Station Operator	AFSCME	VII
Head Treatment Plant Operator	AFSCME	VII
Heavy Motor Equipment Operator	AFSCME	VI
House Worker		
<del>Junior Clerk Typist</del>	<del>AFSCME</del>	<del>IV</del>

Junior Draftsman	AFSCME	VI
<del>Junior Engineering Aid</del>	<del>AFSCME</del>	<del>VIA</del>
<del>Junior Library Assistant</del>	<del>AFSCME</del>	<del>V</del>
<del>Junior Planner</del>	<del>AFSCME</del>	<del>VIII</del>
Laborer	AFSCME	V
Laundry Worker		
<del>Legal Secretary (Mayor's Office)</del>	<del>Mgt.</del>	<del>VIIIA</del>
<del>Library Administrative Aid</del>	<del>AFSCME</del>	<del>V</del>
Lifeguard		
Lineman	AFSCME	VI
Mason	AFSCME	VI
Master Mechanic		
Master Mechanic, Fire Department	Fire	III
Medical Worker		
Meter Installers	AFSCME	VI
Meter Reader	AFSCME	VI
Milk Inspector		
Motor Equipment Maintenance Man	AFSCME	V
Motor Equipment Operator	AFSCME	V
Motor Equipment Repair Foreman	AFSCME	VII

Motor Equipment Repairman	AFSCME	VIA
<del>Office Manager</del>		
Oil Burner Maintenance Man		
Operations Manager: Public Properties		XII
Painter		
Park Maintenance Man	AFSCME	V
Park Police Officer		
Parking Control Officer	AFSCME	V
Parking Meter Repairman	AFSCME	VI
<del>Pensions Clerk</del>	<del>AFSCME</del>	<del>VI</del>
<del>Personnel Assistant, Personnel</del>		<del>VI</del>
Pipelayer, Engineering		VI
Plumbing and Gas Fitting Inspector	AFSCME	VIII B
Police Captain	Police	
Police Lieutenant	Police	III
Police Matron		
Police Officer	Police	I
Police Sergeant	Police	II
<del>Principal Account Clerk, Auditors</del>		<del>VII</del>
<del>Principal Clerk</del>	<del>AFSCME</del>	<del>VI</del>

<del>Principal Clerk and Secretary</del>		
<del>Principal Clerk and Typist</del>		
Public Works Foreman	AFSCME	VII
Public Works Maintenance Man	AFSCME	V
Pumping Station Operator	AFSCME	VI
Recreation Leader, PT		V
<del>Reference Librarian</del>	<del>AFSCME</del>	<del>VI</del>
Revenue Manager, Engineering	Mgt.	XII
Sanitary Inspector	AFSCME	VIII
<del>Secretary (Mayor's Office)</del>	<del>Mgt.</del>	<del>VI-A</del>
<del>Secretary (City Clerk's Office)</del>	<del>AFSCME</del>	<del>VI-A</del>
<del>Secretary to Community Dev. Director</del>	<del>AFSCME</del>	<del>VI</del>
<del>Senior Account Clerk</del>		<del>VII</del>
<del>Senior Bookkeeper</del>		
Senior Building Custodian		
Senior Building Maintenance Craftsman	AFSCME	VIA
<del>Senior Clerk</del>	<del>AFSCME</del>	<del>V</del>
<del>Senior Clerk-Stenographer</del>	<del>AFSCME</del>	<del>V</del>
<del>Senior Clerk-Typist</del>	<del>AFSCME</del>	<del>V</del>
<del>Senior Engineering Aide</del>		

<del>Senior Library Asst.</del>		
Senior Meter Reader	AFSCME	VIA
<del>Senior Planning Aide</del>	<del>AFSCME</del>	<del>VII</del>
Sewer Foreman	AFSCME	VII
Sewer System Maintenance Craftsman	AFSCME	VIA
Shellfish Warden	AFSCME	VII
Sign Painter	AFSCME	VI
Signal Maintainer	AFSCME	VIII
Signal Maintainer Helper		
Skating Rink Equipment Operator		
Skating Rink Maintenance Man		
<del>Social Worker, Council on Aging</del>	<del>AFSCME</del>	<del>VIII</del>
Special Motor Equipment Operator	AFSCME	VI
Storekeeper	AFSCME	VI
Stores Delivery Man		
Supervisor of Payroll Systems	Mgt.	IX
Telecommunications Technician		VIII
<del>Telephone Operator</del>		
Tree Warden		VIII
Traffic Sign Erector	AFSCME	VI

Traffic Supervisor		
Treatment Plant	AFSCME	VIA
Tree Climber		
Tree Surgeon		
Tourism Coordinator, Community Development	Mgt.	IX
Wastewater Engineering/Financial Coordinator		XII
Watchman	AFSCME	V
Water Meter Foreman	AFSCME	VII
Water Meter Repairman	AFSCME	VI
Water System Foreman	AFSCME	VII
Water System Maintenance Man		
Working Foreman Craftsman	AFSCME	VII
Working Foreman Forestry Maintenance Man	AFSCME	VIA
Working Foreman Heavy Motor Equipment Operator	AFSCME	VIA
Working Foreman Laborer	AFSCME	VIA
Working Foreman Motor Equipment Operator	AFSCME	VIA
Working Foreman Motor Equipment Repairman	AFSCME	VIA
Working Foreman Public Works Maintenance Man	AFSCME	VIA
Working Foreman Sewer Craftsman		VII
Working Foreman Skating Rink Maintenance Man	AFSCME	VIA

Working Foreman Signal Maintainer	AFSCME	VIA
Working Foreman Special Motor Equipment Operator	AFSCME	VIA
Working Foreman Tree Surgeon	AFSCME	VIA
Working Foreman Water Meter Repairman	AFSCME	VIA
Working Foreman Water System Maintenance Man	AFSCME	VIA
<del>Workman's Compensation/Benefits Agent</del>	<del>AFSCME</del>	<del>VII</del>
<del>Young Adult Librarian Assistant</del>	<del>AFSCME</del>	<del>V</del>
Youth Services Coordinator	Mgt	X

New Grade	Position Title	Current Grade
M-12	Chief Financial Officer	M-9
M-12	Director of Public Works	M-10
M-12	Fire Chief	M-10
M-12	Police Chief	M-10
M-11	Asst. Fire Chief	
M-11	Chief Administrative Officer	M-9
M-11	General Counsel	M-10
M-10	Community Development Director	M-9
M-9	Admin. Assistant to the Mayor	M-14

M-9	Asst. Department of Public Works Director	
M-9	Building Inspector	M-8
M-9	City Engineer	M-14
M-9	Economic Development Director	
M-9	Principal Assessor	M-8
M-9	Public Health Director	M-8
M-8	Assistant CFO/Treasurer/Collector	
M-8	Assistant General Counsel	M-7
M-8	Auditor	M-13
M-8	City Clerk, Management	M-7
M-8	City Planner	M-12
M-8	Director of Information Services	
M-8	Facilities Manager (Department of Public Works)	
M-8	Grant Development Manager	
M-8	Library Director	M-12
M-8	Personnel Director	M-12
M-8	Purchasing Agent	M-12
M-8	Treasurer/Collector	M-13
M-7	Administrator	M-12
M-7	Assistant Auditor	M-5

M-7	Assistant City Engineer	M-13
M-7	Computer Network	
M-7	Environmental Engineer	M-13
M-7	Grants Administrator	M-12
M-7	Grants Compliance Manager	
M-7	Harbormaster	M-11
M-6	Assessor	M-12
M-6	Computer Technician City/School	
M-6	Council on Aging Director	M-11
M-6	Fiscal Analyst, confidential	
M-6	General Ledger Accountant	M-4
M-6	Master Mechanic	
M-6	Operations Mgr. - Central Services	M-12
M-6	Operations Mgr. - Public Property	M-12
M-6	Operations Manager, Water, Sewer & Highway	
M-6	Public Health Sanitarian - Supervisor	M-10
M-5	Asst. Library Director	M-10
M-5	Civil Engineer	
M-5	Computer Technician	
M-5	Fisheries Director	

M-5	Information Support Specialist	
M-5	Jr. Civil Engineer	M-10
M-5	Marketing and Event Project Manager	
M-5	Pretreatment Coordinator	M-10
M-5	Public Health Nurse	M-4
M-5	Senior Planner	
M-5	Technical Support Specialist	
M-5	Youth & Recreation Director	
M-4	Conservation Agent	
M-4	Electrical Inspector	M-11
M-4	Financial Coordinator, Police	
M-4	Inspector of Engineering	M-9
M-4	Local Building Inspector	M-9
M-4	Payroll Supervisor	M-3
M-4	Sanitarian	M-10
M-4	Sr. Project Manager	M-10
M-4	Veterans Agent	M-3
M-3	Assistant Purchasing Agent	M-10
M-3	Assistant City Planner	M-9
M-3	Assistant City Clerk	M-9

M-3	Housing Rehab. Specialist	M-10
M-3	Recycling Coordinator	M-9
M-3	Sealer of Weights & Measures	M-9
M-3	Supervisor of Payroll	M-9
M-3	Tourism Coordinator	M-2
M-2	Assistant Assessor	M-9
M-1	None	

**AND ADD TO GCO APPENDIX C, PERSONNEL ORDINANCE, APPENDIX A – CLASSIFICATION PLAN AS FOLLOWS:**

Administrative Assistant 1	AFSCME B	B
Administrative Assistant 2	AFSCME B	D
Administrative Assistant 3	AFSCME B	E
Administrative Assistant 4	AFSCME B	H
Financial Specialist 1	AFSCME B	C
Financial Specialist 2	AFSCME B	D
Financial Specialist 3	AFSCME B	F
Financial Specialist 4	AFSCME B	J
Library Assistant 1	AFSCME B	B
Library Assistant 2	AFSCME B	D
Library Supervisor	AFSCME B	G
Librarian	AFSCME B	L
LS1 – Art Instructor	AFSCME B	E
LS2 – Elections Specialist	AFSCME B	F
LS3 – Outreach Coordinator	AFSCME B	G
LS3 – Veterans Benefits Administrator	AFSCME B	G
LS4 – Clerk of Committees	AFSCME B	H
LS4 – Human Resources Analyst	AFSCME B	H
LS5 – Health Inspector	AFSCME B	J
LS5 – Food Inspector	AFSCME B	J
LS6 – Assistant Human Resources Director	AFSCME B	K
LS6 – Confidential Secretary DPW	AFSCME B	K
LS6 – Paralegal	AFSCME B	K
LS7 – Plumbing & Gas Inspector	AFSCME B	N

This matter will be advertised for public hearing.

3. *CC2019-039 (LeBlanc): request review of GCO Ch. 21, "Streets, Sidewalks and Other Public Places" Art. V, "West Gloucester Firing Range" and whether certain sections of Art. V be amended*

**Councilor LeBlanc** conveyed that he and Councilor Nolan discussed this matter and Councilor Nolan would like to meet with the neighborhood and have a representative from the Police Department at that meeting to talk to the residents about the range's use.

This matter is continued to December 2, 2019.

4. *CC2019-038 (Hecht) Amend GCO Ch. 22 "Traffic and Motor Vehicles" Sec. 22-280 "Fifteen-minute parking" by DELETING "Prospect Street, easterly side, from a distance of 15' from its intersection with Friend Street in a southerly direction for a distance of 33"; and amend Sec. 22-270 "Parking prohibited at all times" and Sec. 22-291 "Tow-away zones" by ADDING "Prospect Street, easterly side, from its intersection with Friend Street in a southerly direction to its intersection with Fears Court" (TBC 12/2/19)*

This matter is continued to December 2, 2019.

5. *CC2019-040 (Memhard): amend GCO Ch. 22 "Traffic and Motor Vehicles," Sec. 22-271 "Parking prohibited from May 1 to September 15-Generally" by DELETING "Salt Island Road, both sides from Witham Street to Barberrry Way"*

**Ms. Senos** explained that this Council Order came about from some research that the Traffic Commission Chair, Bob Ryan, and Councilor Memhard undertook. Back in July of 1998 the parking prohibition from May 1 to September 15 went into effect on Salt Island Rod, both sides from Witham Street to Barberrry Way. In September of the same year, another measure was passed adding a different measurement for the parking prohibition which created a conflict in the Ordinance. This action is to rid the Code of that administrative conflict.

**COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend GCO Ch. 22 "Traffic and Motor Vehicles," Sec. 22-271 "parking prohibited from May 1 to September 15-Generally" by DELETING "Salt Island Road, both sides, from Witham Street to Barberrry Way."**

This matter will be advertised for public hearing.

6. *CC2019-034 (LeBlanc/Nolan): request O&A and Traffic Commission review the parking at all times of motor vehicles and RV's on Western Avenue from the County Way Landing to the Avis R. Murray Tennis Courts (Cont'd from 10/15/19)*

**Councilor LeBlanc** advised that this is continued to December 2, 2019.

The Committee recessed at 6:32 p.m. and reconvened at 6:35 p.m.

7. *CC2019-033 (Gilman): request the Police and Fire Departments, the DPW and the Traffic Commission review and comment on Art. V, "Stopping, standing and parking," Sec. 22-145(a), (b) and (c) specifically as it pertains to the question whether additional ordinances and/or signage is needed to improve public safety and public safety enforcement of said ordinance (Referred also to Police & Fire Departments, DPW and Traffic Commission) (Cont'd from 09/16/19)*

**Councilor Gilman** reviewed that the Traffic Commission took this Council Order up, noting the Commission thought there could be informational Facebook posts to the community about different traffic laws such as not blocking a driveway, no parking 20 feet to a corner, etc., all covered under MGL and city ordinance (summary on file). The Commission also talked about warnings to violators. She advised that in speaking with Police Chief Conley she learned that warnings aren't the right way to deal with traffic enforcement. Staff is now talking about enforcement holistically which was one of the main purposes of this order. She suggested a possible withdrawal of her Council Order in that she had accomplished much of what she aimed for, that is, to create a conversation on traffic law and its enforcement, and public education.

**Councilor Nolan** recommended the Order be withdrawn and suggested outreach to driving schools in the city on this issue and through social media posts through the Police Department and Councilors. Expressing agreement that educational outreach is important he also cited that a warning to a car owner who has violated the law isn't effective. He mentioned the issue of idling vehicles, especially on certain city ways, as just one of the laws that is consistently ignored by drivers. **Councilor LeBlanc** expressed agreement with Councilor Nolan. He suggested Councilors could reach out to the Gloucester Daily Times, 1623 Studios, and the Cape Ann Beacon to share information on this issue. **Councilor Gilman** voiced her agreement that withdrawal of the Order was appropriate and that the educational outreach and enforcement was essential.

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to permit the withdrawal of CC2019-033 (Gilman): request the Police and Fire Departments, the DPW and the Traffic Commission review and comment on Art. V, "Stopping, standing and parking," Sec. 22-145(a), (b) and (c) specifically as it pertains to the question whether additional ordinances and/or signage is needed to improve public safety and public safety enforcement of said ordinance without prejudice.**

8. *CC22019-032 (Gilman/Holmgren): request City Council adopt MGL Ch. 90, §17C re: establishing a speed limit of 25 mph on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway*

**Councilor Gilman** reviewed she spoke with the City Clerk and then developed a GHS Student Volunteer Work Instructions document (placed on file) for a project in assisting the Council on archival research as background regarding the adoption of Ch. 90, Sec. 17C as proposed in this Council Order. She advised she spoke with the High School Principal who approved of the student project and will disseminate it to the department heads who oversee the community service programs for the GHS Interact Club, National Honor Society and the ROTC. She highlighted that the result of the research would be information the City Clerk and the Council should have regardless from a historical perspective.

**Ms. Senos** advised that while the Archives Department are restricted and may not work with student schedules, they can make arrangements for obtaining research materials for use in her department and ensure their security. She touched on the Council minutes compilations kept in the City Clerk's department vault that can be used for this research also.

**Councilor Gilman** mentioned that the Traffic Commission took this matter up and agreed that all the city needs as to signage are exactly like the signs the Town of Rockport posted when they adopted this same state law.

This matter is continued to January 21, 2020.

**A motion was made, seconded and voted unanimously to adjourn the meeting at 6:56 p.m.**

Respectfully submitted,

*Dana C. Jorgensson*

Clerk of Committees

**DOCUMENTS/ITEMS SUBMITTED AT MEETING:**

- Student Work Project Outline from Councilor Gilman re: CC22019-032 (Gilman/Holmgren): request City Council adopt MGL Ch. 90, §17C re: establishing a speed limit of 25 mph on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway