



City owned Cemeteries Advisory
Committee
Veteran's Services Building
12 Emerson Ave. Gloucester
5:30-7:00 PM

Minutes
July 9, 2019

2019 SEP 24 AM 8:12
CITY CLERK
GLOUCESTER, MA

Present: Chris Maney, Sandy Barry, Patti Amaral, Carol Kelly
Guests: Richard Clark, Ron Breault,

1. June 2019 review of minutes: Voted and accepted.
2. Update on tombstones NOT in situ: A gravestone was found in a locker by Rachel Meyer who requested that we store it in Gloucester. Which brought up the whole idea of stones no longer in situ. We want to identify, photograph, catalog and prepare a legal contract to regularize these stones' loan. The goal which we all agree on is that whenever possible, stones are returned to the cemeteries and restored to their original locaton.
 - a. Stones at CAM: beautifully repaired and stored: We have taken photographs and will use these stones to prepare a legal archival loan form which will be submitted to the City Attorney. This then can be used for ALL stones which have, for one reason or another been removed from the cemeteries.
 - b. Stones are stored in the W. Gloucester church. Beautifully mounted and displayed. These too need to be cataloged, and a loan form signed for them.
 - c. Prepare a document regarding legal holding of stones which specifies that these are loaned and that they must be returned to the City.
 - d. Contact the DPW regarding planning a secure storage space for stones (which we also need to document) which, at least temporarily cannot be returned to their proper site.

3. Shared Committee responsibilities (All) Postpone to next month
4. Report -- Revolutionary War Plaque Update (Sandy) No update
5. CPA - Fannin Preservationist update (Sandy): Final report turned in and copies distributed and information sent to the CPA which made the grant. For a future agenda, we need to discuss where we go from here. At the end of the meeting, we did a walk around to look at each of the repaired stones.
6. GPS Project: Summer Schedule (Chris) Mike Hale will be talking with Engineering to see if interns can work with us (perhaps doing both images and GPS). We should know in the next two weeks.
Bev will coordinate with interns and supervisors to get information for GPS which identifies the tomb. Meeting planned through Engineering to get more information.
7. Landscaping Issues (Patti) Gas Weed whacker would be useful
8. Dolliver Document update, versioning (Carol)
Digital Commonwealth has been approached and is glad to harvest. Form will be filled in and submitted. Contact with City Hall to see if we can get Funding and cost for printing 4 copies. Letter to the Mayor.
9. DPW PO for July. Taking into consideration immediate needs and the August NPS Workshop. Chris is developing our first PO.
10. August 24, 25, NPS Workshop preparation with respect to supplies, work location(s), publicity, headquarters. BayView selected but we'll do a walk through to make the final decision. Carol will get going on the logistics. Chris will do publicity. Sandy will contact Moss. Carol will check with LCC re: tent.
11. Work completed in the cemeteries including stone repair and organized cleanups.
Two groups came in (1) Dept. of Corrections has brought in two teams and they've done a beautiful job (Community Service – Tuesday and Saturday mornings – Groups

from Salem and Gloucester). (2) Sherriff's Dept. will be bringing a crew in in August. All work has been done in FPBG and Clark's. Possible to do at least some of this time in BayView. All of this has been organized by Richard Clark and is an important contribution to Cemetery maintenance. Thank you to the Clarks.

12. Mowing schedule: Concern that the mowing schedule has not been adhered to. Contact about problems should go through Mike Hale as he is managing the contract. Chris will see if she can get a copy of the schedule so we can see if they're adhering to it.

13. Next monthly meeting starts at 5:30 pm on Tuesday, August 13, 2019, Veteran's Building, Emerson Ave. Gloucester, MA

Meeting followed by walk through at FPBG. Adjourned at 7:30 PM

Next scheduled meeting: August 13, 2019

Respectfully submitted: Carol Kelly