



City owned Cemeteries Advisory  
Committee Minutes  
April 9, 2019  
Veteran's Services Building  
12 Emerson Ave. Gloucester  
5:30-7:00 PM

2019 MAY -6 AM 9:03  
CITY CLERK  
GLOUCESTER, MA

Present: Christine Maney, Sandy Barry, Carol Kelly, Beverly McKean, Patti Amaral

Guests: Ron Breault, Russel Hobbs, Melissa Hobbs

1. Previous Minutes: February snow storm – canceled meeting. March no quorum – canceled meeting January 2019 minutes distributed and accepted.
2. Dolliver Book: CAC final review! Discussion of printing costs and number of copies as well as chosen distribution points. Discussion of wording and additions to the introductory materials. Chris Maney will ask if there is any money from the City for printing. Discussion of offering interested people at-cost copies.
3. FPBG American Revolution marker update using accurate GPS: Decision has been made to use GPS units and not iphones for accuracy. We'll check with Mike Hale/DPW to see if we can buy a gadget or get one from the city. The plan is to photograph each stone and get the GPS for them to enter into database.
3. FPBG Inventory of Campbell and Sparling materials at the Gloucester City's Archive. Chris has developed an exhaustive descriptive list which can also be put online. Especially important are the photos. We need to do a lot more work with this.
4. Progress report on the list with photos of Veterans gravestones at FPBG that are missing, badly broken, and/or in need of repair: Meeting with Lucia at the Veteran's Building is scheduled for this month. She has already informed us that there is money to replace damaged veteran's stones. There is a form which can be filled out. Documentation with images needs to be included. Chris will follow up with this.
5. Further discussion on funding possibilities to repair and secure the below-ground tomb: The entrance needs to be reconstructed, including addition of a secure entryway. Possibly needs re-grouting/pointing within the tomb itself. Get a rough estimate? Sandy will follow up on it. Carol will research historic restorers of tombs or similar structures..

6. Sunday morning 10:00 work group: Rockport request that they be invited when it starts up again. Start the first Sunday in May. Check with Mike to see if water will be on then.
7. Progress report on the research on specific historical FPBG residents. Beverly presented her research on Rachel Baker. Sandy studied Capt. Miles Barnes and Robert Freeman, a former slave, and Rhonda Freeman his wife. (Bray's) Patti Amaral did research on Thankfull Grover. Ron Breault is interested in Ellery. Russell is interested in Israel Trask and Rev. Forb(e)s.
8. Status of CPA grant extension to June 30, 2019; waiting for minutes from December 18, 2018 Community Preservation Committee. Sandy has forwarded the permission to each of us. All set.
9. Report of meeting at DPW: See notes from the meeting that follow these minutes.

Next monthly meeting starts at 5:30 pm on Tuesday, May 14, 2019, Veteran's Building, Emerson Ave. Gloucester, MA

Meeting adjourned 6:42

**The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.**

Notes from meeting with DPW/Mike Hale 3/26/19

To: Mike Hale, Sandy Barry, Beverly McKean, Patti Amaral, Chris Maney  
From: Carol Kelly and Beverly McKean  
Re: **Rough draft** report of 3/26/2019 meeting with Mike Hale at DPW

Full report will be presented at our April meeting

Beverly and Carol met with Mike.....

1. Mowing schedule: The first sweep through usually comes in time for Memorial Day so the DPW is just doing the contract now. They've added Bray and will add Cove Hill as well. Carol mentioned that she noticed, inside the family plots at Bayview, (2 of them), a real snarl of brambles etc. and Mike confirmed that the more we could have something like this cleaned up, the more likely it would then be attended to on the mowing schedule. Could we plan a Sunday morning there?
2. August NPS 2 day Workshop. Mike's glad to know and would, of course, like to be kept in the loop but is happy we've got it organized.

3. Budget money: Rose got back to us to let us know we have approximately \$1000 left in one line item and an additional \$97.91 was mentioned (the other line item that WAS \$1000 to start). We should move on spending this to make sure it's all done before the end of the fiscal year.

4. We asked to have the same amount included in the coming year's budget.

5. Apparently there had been some plumbing work done on FPBG's water. Last year we had to use a wrench. Mike said they'd fixed it somehow so we need to take a look and it will be turned on when other outdoor water lines are turned on.

6. Fine Sand from the Building Center – exactly what we can spend some of that remaining budget money on. Mike offered, if we want, to have it stored at the DPW until we actually want it at FPBG or we can go ahead and order it for FPBG. Beverly mentioned the idea of having it delivered over near the Oval side, where it would be easier to get at and Mike mentioned we might like to wait a bit so as not to tear up the grass on the Oval. (That's why he offered the storage idea). We can just go down to the Building Center, pick out what we want/price and then let Rose know and she can send a P.O. We also chatted about the possibility that Mike had mentioned last year of some kind of storage trailer for tools etc. at FPBG. That's still a possibility but not yet done. He was very open to storage at the DPW (for example, if we want to order the fine sand now but don't really need it for a month or so and don't want the Home Center truck driving across and destroying the grass on the Oval....and then when we need it, Mike said we could pick it up or his crew could drop it off.)

7. Signs for cemeteries: Basically, Mike told us to go ahead and figure out what we want, and the clearer we can be about size, font, wording etc. the better. We can then get cost estimates from local places like Seaside Graphics or Cape Ann Signs. He suggested we might look at other town's signage for ideas etc. Then we can go through the DPW to do a PO. This should include information on how we want it mounted or displayed.

8. Dolliver printing and/or pamphlet: Again – no problem.

Carol was near Staples so got a quick rough estimate:

--Color tri-fold pamphlet (we fold them) X 200 = \$235.80 or X 500 = \$488.50 (plus we get 20% in rewards which we could apply to....

--Black and white print of Dolliver, approx. 120 p. bound with comb, plastic front cover/hard back X 30 \$388.20 or on legal size paper (to accommodate the original Dolliver size) \$544.20.

We'll need to discuss these at our April meeting.

9. Japanese Knotweed: Not in our original list but Beverly remembered! the DPW already plans to spray this spring. Again, DPW is glad to pick up and treat as trash so it gets incinerated, important to keep it separate from other organic materials which can be composted.

10 Information about cemetery plot fees in surrounding towns and our recommendation to increase Gloucester's needs to be re-sent to the DPW.